



TOWN OF DEERPARK

ALAN SCHOCK, SUPERVISOR
ARTHUR T. TROVEI, COUNCILMEMBER
ROBERT WHITNEY, COUNCILMEMBER
CHRISTA HOOVLER, COUNCILMEMBER

RESOLUTION #16 OF 2026
TOWING POLICY FOR THE
TOWN OF DEERPARK
ORANGE COUNTY, NEW YORK

WHEREAS, the Chief of Police for the Town of Deer Park Police Department, Town of Deer Park, County of Orange, State of New York, has drafted a Policy to direct the procedure for determination of which towing company shall be contacted in the event that a tow is required for vehicles in the Town of Deer Park; and

WHEREAS, the Town Board of the Town of Deer Park, County of Orange, State of New York has reviewed and modified the Policy to direct the procedure for determination of which tow company shall be contacted in the event that a tow is required for vehicles in the Town of Deer Park, County of Orange, State of New York.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

RESOLVED, by the Town Board of the Town of Deer Park, Orange County, New York, that the Town Board of the Town of Deer Park hereby does approve and adopt the Towing Policy attached hereto for use by the Town of Deer Park Police Department.

Moved by: Councilperson Trovei

Seconded by: Councilperson Hoovler

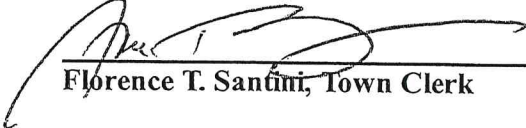
Roll Call:

Deputy Supervisor Schock
Councilperson Trovei
Councilperson Hoovler
Councilperson Whitney

Aye
Aye
Aye
Aye

MOTION CARRIED

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Town of Deer Park this 10TH day of August, 2026.


Florence T. Santini, Town Clerk

Town Seal

TOWN OF DEERPARK POLICE DEPARTMENT

TOWING ROTATION POLICY

1. Purpose

The purpose of this policy is to establish uniform standards governing the selection, use, and oversight of towing companies authorized to provide towing and recovery services at the request of the Town of Deerpark Police Department. The policy promotes public safety, ensures timely response to incidents, and provides fairness and transparency in the administration of towing services within the Town.

2. Authority

This policy is adopted by the Town Board of the Town of Deerpark pursuant to its general police powers and authority to regulate public safety operations within the Town.

Nothing in this policy shall be construed as creating a contractual right or entitlement to placement on the towing rotation list. Participation is a privilege granted at the discretion of the Town.

LIGHT- DUTY TOW POLICY

3. Eligibility Requirements

To qualify for inclusion on the Town's LIGHT-DUTY towing rotation list, a towing company must meet all of the following criteria:

3.1 Business Location

The towing company must maintain its primary business location and secured vehicle storage yard within the geographic boundaries of the Town of Deerpark.

Purpose:

This requirement ensures adequate response times, facilitates oversight, supports local availability during emergencies, and promotes efficient service to residents and motorists.

3.2 Response Time

The company must be capable of initiating a response to any location within the Town and arrive at any such location within 30 minutes, under normal conditions.

3.3 Equipment Standards

The company must maintain equipment sufficient to safely perform towing and recovery operations, including at minimum:

- One flatbed or wheel-lift truck;
- One light-duty wrecker; and
- Additional equipment necessary for safe and lawful operations

3.4 Availability

The company must provide towing and recovery services 24 hours per day, 7 days per week, 365 days per year.

3.5 Insurance Requirements

The company must maintain insurance coverage meeting or exceeding the minimum levels established by the Town, including:

- Liability insurance;
- Garage keeper's insurance; and
- Workers' compensation (if applicable)

3.6 Legal Compliance

The company must comply with all applicable federal, state, and local laws, including New York State Department of Motor Vehicles and Department of Transportation regulations.

4. Application and Approval Process

1. Companies seeking placement on the rotation list shall submit a written application to the Chief of Police.
2. Applicants must provide proof of insurance, equipment lists, business location documentation, and storage yard information.
3. The Police Department shall conduct an inspection of the applicant's premises and equipment.

4. The Chief of Police shall make the final determination on placement.

5. Rotation Procedures

5.1 Use of Rotation

If a vehicle owner expresses a preference for a tow company to be contacted/used, that preference shall be honored as long as the preferred tow company can comply with the response and insurance requirements for tow companies included on the Town's tow list.

When a tow is required and the vehicle owner expresses no preference, the Police Department shall contact the "Tow of the day" on the rotation list.

Each tow company will be scheduled in advance to cover a 24 hour period (day) during which they are responsible to respond to tow requests.

5.2 Temporary Skipping

A company may be bypassed if:

- The vehicle operator requests another tow company;
- The tow company is unavailable;
- The tow company cannot meet the required response time;
- The tow company declines the call; or
- The tow company is suspended or under review.

5.3 Documentation

The Orange County Emergency Center, which is our main police dispatch point, will be responsible for all records of all tow company calls as per their policy and procedures.

6. Rates

- Towing companies must file an annual rate schedule with the Town.

- Companies may not charge rates exceeding those on file.
- Itemized invoices must be provided upon request.

7. Suspension or Removal

A towing company may be suspended or removed from the rotation list for:

- Failure to meet response-time requirements;
- Overcharging or fraudulent billing;
- Unsafe or unprofessional conduct;
- Violations of law or Town policy;
- Failure to maintain required insurance or equipment; and/or
- Misrepresentation during the application process

The Town Board shall be notified of any suspension or removal.

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HEAVY- DUTY TOW POLICY

8. Eligibility Requirements

To qualify for inclusion on the Town's HEAVY-DUTY towing rotation list, a towing company must meet all of the following criteria:

8.1 Business Location

The towing company must maintain its primary business location and secured vehicle storage yard within the geographic boundaries of the Town of Deerpark.

Purpose:

This requirement ensures adequate response times, facilitates oversight, supports local availability during emergencies, and promotes efficient service to residents and motorists.

8.2 Response Time

The company must be capable of initiating a response to any location within the Town and arrive at any such location within 30 minutes, under normal conditions.

8.3 Equipment Standards

The company must maintain equipment sufficient to safely perform towing and recovery operations, including at minimum:

- One flatbed or wheel-lift truck;
- One light-duty wrecker;
- One heavy-duty wrecker and/or rotator capable of towing, lifting, and recovering large commercial vehicles, tractor-trailers, and heavy equipment; and
- Additional equipment necessary for safe and lawful operations

8.4 Availability

The company must provide towing and recovery services 24 hours per day, 7 days per week, 365 days per year.

8.5 Insurance Requirements

The company must maintain insurance coverage meeting or exceeding the minimum levels established by the Town, including:

- Liability insurance;
- Garage keeper's insurance; and
- Workers' compensation (if applicable)

8.6 Legal Compliance

The company must comply with all applicable federal, state, and local laws, including New York State Department of Motor Vehicles and Department of Transportation regulations.

9. Application and Approval Process

1. Companies seeking placement on the rotation list shall submit a written application to the Chief of Police.
2. Applicants must provide proof of insurance, equipment lists, business location documentation, and storage yard information.
3. The Police Department shall conduct an inspection of the applicant's premises and equipment.
4. The Chief of Police shall make the final determination on placement.

10. Rotation Procedures

10.1 Use of Rotation

If a vehicle owner expresses a preference for a tow company to be contacted/used, that preference shall be honored as long as the preferred tow company can comply with the response and insurance requirements for tow companies included on the Town's tow list.

When a tow is required and the vehicle owner expresses no preference, the Police Department shall contact the "Tow of the day" on the rotation list.

Each tow company will be scheduled in advance to cover a 24 hour period (day) during which they are responsible to respond to tow requests.

10.2 Temporary Skipping

A company may be bypassed if:

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- The tow company is unavailable;
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- The tow company declines the call; or
- The tow company is suspended or under review.

10.3 Documentation

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- Towing companies must file an annual rate schedule with the Town.
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A towing company may be suspended or removed from the rotation list for:

- Failure to meet response-time requirements;
- Overcharging or fraudulent billing;
- Unsafe or unprofessional conduct;
- Violations of law or Town policy;
- Failure to maintain required insurance or equipment; and/or
- Misrepresentation during the application process

The Town Board shall be notified of any suspension or removal.

13. Capacity Limits

The Town reserves the right to limit the number of towing companies on the rotation list based on operational needs, call volume, and public safety considerations.

There is no obligation to add additional companies once the Town determines that adequate coverage exists.

14. Annual Review

The Chief of Police shall review the towing rotation list AND a Report will be issued by the Chief of Police to the Town Board Annually. This policy shall be reviewed by the Town Board every Three (3) Years, to ensure continued effectiveness and compliance.

15. Effective Date

This policy shall take effect upon adoption by resolution of the Town Board of the Town of Deerpark.

Revised 08/05/26