

**TOWN OF DEERPARK  
TOWN BOARD REGULAR MEETING  
MONDAY, MARCH 19, 2018**

Meeting was held at Town Hall, 420 Route 209, Huguenot, New York 12746

Invocation led by Alan Schock (Participation Optional)

**Supervisor:** Gary Spears

**Councilmen:** Alan Schock, Ken Smith, David Dean

**Absent:** Arthur Trovei

**Attorney:** Glen Plotsky

**Engineer:** Al Fusco, Jr.

**Pledge of Allegiance** led by David Dean

A *Moment of Silence* followed in honor of Fred Witt, Ethics Board Chairman and town resident for years.

**Call to Order** at 7:31 p.m.

**Motion to Add the YMCA – Town of Deerpark Summer Camp Approval to the Agenda**

Motion by Gary Spears, Ken Smith to add the YMCA-Town of Deerpark Summer Camp approval to the agenda.

**VOTE: 4 AYES: Alan Schock, Ken Smith, David Dean, Gary Spears**

**1 ABSENT: Arthur Trovei**

**MOTION CARRIED**

Presentations/Communications

*George Ewing* of the Port Jervis Ambulance gave his monthly update. He said that their volunteers are now covering over 50% of their call volume and over 30% of their monthly duty roster. They have a couple major fund raisers coming up. They got their new used ambulance from Watertown, New York. It is a big powerhouse. They are celebrating 60 years in Port Jervis this year. Finances are looking well. Last year they were close to \$70,000 in debt opposed to this year at \$2,300, besides their loans. The board expressed thanks to him for the good report.

Supervisor Spears read a letter addressed from the Institute of Assessing Officers (IAO) and it was addressed to Deborah Natalizio, Tax Assessor congratulating her for passing the IAO examination. She is improving her resume and for what she offers to the town. She is taking continuing education and improving her job here.

Public Comment period – None

**Motion to Approve March 5, 2018 Board Minutes**

Motion by Ken Smith, 2<sup>nd</sup> by Alan Schock to approve the March 5, 2018 Board Minutes.

**VOTE: 4 AYES: Alan Schock, Ken Smith, David Dean, Gary Spears**

**1 ABSENT: Arthur Trovei**

**MOTION CARRIED**

Old Business

*Ed Hughson, Highway Superintendent* reported on the New Driveway Permit Application and referred to the new draft. He and the Town Attorney made some changes addressing a possibility of not being able to wait for a 2% grade and that was addressed by working on paragraph (h) of the law: “*Said paved area must be constructed with a two (2%) percent negative grade UNLESS other engineering, satisfactory to the Highway Superintendent, is provided to prevent water flow on to Town Road and to ensure the safety of the property owner and users of the Town Road. The Superintendent of Highways shall determine, in his own discretion, if the paved area shall be blacktop or chipped.*” He went on to say the Bond amount changed from \$1,200 to \$1,600 because that had been in effect for 10 years. They have never needed the bond money, but you never know when you have to. They also changed paragraph (k): “*Any culvert pipe required to be installed at such driveway entrance or exit shall be plastic pipe, no smaller than Twelve (12”) Inches in diameter and no shorter than Thirty (30’) Feet in length.*” Ed said that used to be twenty (20’) feet. Some discussion followed.

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**Motion to Set Public Hearing for Local Law Adopting an Application for Construction of Driveway Entrances and Exits for April 16, 2018 at 7:00 p.m.**

Motion by Alan Schock, 2<sup>nd</sup> by Ken Smith to set a public hearing for a Local Law Adopting an Application for Construction of Driveway Entrances and Exits for April 16, 2018 at 7:00 p.m.

**VOTE: 4 AYES: Alan Schock, Ken Smith, David Dean, Gary Spears**

**1 ABSENT: Arthur Trovei**

**MOTION CARRIED**

*Ed Hughson, Highway Superintendent* requested approval for fuel bids done annually. Superintendent Spears explained this is for the diesel and unleaded gas for delivery at least twice a week or as needed. The specifications are submitted to the Town Clerk's Office and the Town of Deerpark reserves the right to accept or reject any and all bids.

**Motion to Advertise Fuel Bids for April 12, 2018 at 2:30 p.m.**

Motion by Ken Smith, 2<sup>nd</sup> by Alan Schock to advertise the fuel bids for both unleaded gas and diesel, specifications may be picked up in the Town Clerk's office and opened on April 12, 2018 at 2:30 p.m.

**VOTE: 4 AYES: Alan Schock, Ken Smith, David Dean, Gary Spears**

**1 ABSENT: Arthur Trovei**

**MOTION CARRIED**

*Richard Sztynodor, Police Chief* answered questions raised by the board previously regarding the Orange County Emergency Services Inter-Municipal Agreement, stating these are replacing two older computers they have. When he purchases a new car, he purchases a new computer with it. The chief said he has the computers right now. Supervisor Spears asked the attorney to go over it and knows they are liable for any damages or any repairs.

**Motion to Approve Supervisor Signing the Inter-Municipal Agreement with Orange County**

Motion by Ken Smith, 2<sup>nd</sup> by Alan Schock to approve the Supervisor signing the Inter-Municipal Agreement with Orange County.

Discussion: Councilman Schock asked how long they were liable for these and they'll be liable as long as they have them, but they need to be updated regularly. The county is donating them.

**VOTE: 4 AYES: Alan Schock, Ken Smith, David Dean, Gary Spears**

**1 ABSENT: Arthur Trovei**

**MOTION CARRIED**

*Chief Sztynodor* introduced the Live Scan Finger Printing 50/50 Grant for the Police Department and said they used to use finger print cards and mail them up to the state. Supervisor Spears said this would cost \$20,000 and they should be reimbursed \$10,000. The Chief explained that several years ago, the state stopped accepting the cards. Now, they use the cards, but they take them to Port Jervis and have them scanned in and sent to the state. If there are issues, they need to get people back in to be re-finger printed. Supervisor Spears asked if they don't get reimbursed for \$10,000, will be they be able to take money from some other place and the chief indicated they could. He went on to say it's a regular desk with a camera to take mug shots and finger prints. It's computer based and it is interfaced with the State of New York.

**Motion to Approve Resolution 8 of 2018 - Authorize Buying a Live Scan Finger Printing for the Police Department**

Motion by Ken Smith, 2<sup>nd</sup> by Alan Schock to approve Resolution 8 of 2018 to authorize buying a live scan finger printing for the Police Department.

**VOTE: 4 AYES: Alan Schock, Ken Smith, David Dean, Gary Spears**

**1 ABSENT: Arthur Trovei**

**MOTION CARRIED**

*Chief Sztynodor* mentioned they have used a Manual, which needs to manually updated every time and Lexipol creates a manual for you and it's updated every time there is a change in the law. Supervisor Spears asked what the cost was. The chief said the yearly cost was \$1,800 for the manual, which they are currently paying for and it is in the budget. The only approval he needs is to switch from the old manual to the new manual so he can distribute it to the personnel. The Town Clerk asked what her office would have and the chief replied she would receive a disc to replace the old manual.

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**Motion to Adopt the Lexipol Manual for Police Policy in the Town of Deerpark**

Motion by David Dean, 2<sup>nd</sup> by Ken Smith to adopt the Lexipol Manual for Police Policy in the Town of Deerpark.

**VOTE: 4 AYES: Alan Schock, Ken Smith, David Dean, Gary Spears**

**1 ABSENT: Arthur Trovei**

**MOTION CARRIED**

*Chief Sztynodor* reported they were part of a grant from the District Attorney's office for interviewing recording equipment. The equipment is installed and it is a backup to the other equipment they have.

**Motion to Approve May 2018 Bulk Cleanup for Town of Deerpark Residents**

Motion by Alan Schock, 2<sup>nd</sup> by David Dean to approve the May Bulk Cleanup where residents pick up a permit in the Town Clerk's Office with proof of residency.

**VOTE: 4 AYES: Alan Schock, Ken Smith, David Dean, Gary Spears**

**1 ABSENT: Arthur Trovei**

**MOTION CARRIED**

**Motion to Approve 2017 Junkyard License – Muller's Auto Body**

Motion by Ken Smith, 2<sup>nd</sup> by David Dean to approve the 2017 Junkyard License for Muller's Auto Body, as it had lapsed, and as recommended by the Building Inspector.

**VOTE: 4 AYES: Alan Schock, Ken Smith, David Dean, Gary Spears**

**1 ABSENT: Arthur Trovei**

**MOTION CARRIED**

**Motion to Approve Orange County Board of Election Training Class May 9, 2018 Use of Senior Center**

Motion by Alan Schock, 2<sup>nd</sup> by Ken Smith to approve Orange County Board of Elections to hold a training class on May 9, 2018 in the Senior Center.

**VOTE: 4 AYES: Alan Schock, Ken Smith, David Dean, Gary Spears**

**1 ABSENT: Arthur Trovei**

**MOTION CARRIED**

**Motion to Approve the Port Jervis Little League to Use Harriet Space Park**

Motion by Ken Smith, 2<sup>nd</sup> by Alan Schock to approve the Port Jervis Little League to use the Harriet Space Park for the 2018 season for practice and games.

**VOTE: 4 AYES: Alan Schock, Ken Smith, David Dean, Gary Spears**

**1 ABSENT: Arthur Trovei**

**MOTION CARRIED**

**Motion to Approve the Red Hawks Baseball Club to Use Harriet Space Park**

Motion by Alan Schock, 2<sup>nd</sup> by Ken Smith to approve the Red Hawks Baseball Club to Use Harriet Space Park as requested.

**VOTE: 4 AYES: Alan Schock, Ken Smith, David Dean, Gary Spears**

**1 ABSENT: Arthur Trovei**

**MOTION CARRIED**

**Motion to Approve Supervisor Signing Contract with YMCA for the Town of Deerpark Summer Camp Program**

Motion by Ken Smith, 2<sup>nd</sup> by David Dean to approve the Supervisor signing the contract with YMCA for the Town of Deerpark Summer Camp program for up to two weeks at \$100.00 per camper, with late registration an additional \$25.00.

**VOTE: 4 AYES: Alan Schock, Ken Smith, David Dean, Gary Spears**

**1 ABSENT: Arthur Trovei**

**MOTION CARRIED**

*Florence Santini, Town Clerk* announced that the Shredding Company was coming on Thursday and every department has been told. As of March 15<sup>th</sup> all outside burning must stop according to the state until May 15<sup>th</sup>. This will be put on the website.

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Supervisor Spears announced Jack Flynn, the Emergency Management Director mentioned that Tuesday, April 10<sup>th</sup> from 7:00 – 8:00 p.m. at the Town of Deerpark Senior Center will have a class on citizens emergency preparedness and they'll give a talk on what people should do and have for emergencies. They'll also get a survival gift bag. This is open to all residents in the tri-state area.

Appropriations, Budget and Payment of Bills

**Motion to Pay Bills**

Motion by Alan Schock, 2<sup>nd</sup> by Ken Smith to pay bills that have been signed by three council members and accept the Budget Officer's Report and all may be viewed in the Town Clerk's Office.

General Fund Abstract #5 of 2018 in the amount of \$139,417.12  
Highway Fund Abstract #5 of 2018 in the amount of \$54,978.09  
Fusco Engineering Fund Abstract #2 of 2018 in the amount of \$3,000.00  
Deerpark Manor Street Lighting Fund Abstract #3 or 2018 in the amount of \$447.43

**VOTE: 4 AYES: Alan Schock, Ken Smith, David Dean, Gary Spears**

**1 ABSENT: Arthur Trovei**

**MOTION CARRIED**

**Motion to Enter Executive Session Re: Tax Certioraris and Possible Litigation**

Motion by Ken Smith, 2<sup>nd</sup> by Alan Schock to enter Executive Session to discuss tax certioraris and possible litigation and invite in the Town Attorney and Town Engineer at 8:30 p.m.

**VOTE: 4 AYES: Alan Schock, Ken Smith, David Dean, Gary Spears**

**1 ABSENT: Arthur Trovei**

**MOTION CARRIED**

**Motion to Re-enter Regular Session at 9:45 p.m.**

Motion by Alan Schock, 2<sup>nd</sup> by David Dean to re-enter regular session at 9:45 p.m.

**VOTE: 4 AYES: Alan Schock, Ken Smith, David Dean, Gary Spears**

**1 ABSENT: Arthur Trovei**

**MOTION CARRIED**

**Motion to Adjourn at 9:46**

Motion by Ken Smith, 2<sup>nd</sup> by Alan Schock to adjourn at 9:46 p.m.

**VOTE: 4 AYES: Alan Schock, Ken Smith, David Dean, Gary Spears**

**1 ABSENT: Arthur Trovei**

**MOTION CARRIED**

Respectfully submitted by,

Florence T. Santini  
Town Clerk