

**TOWN OF DEERPARK  
TOWN BOARD MEETING  
MONDAY, JANUARY 10, 2011**

Meeting was held at Town Hall, 420 Route 209, Huguenot, NY 12746

**Invocation** by Arthur Trovei

**Attendance**

**Supervisor:** Karl Brabenec

**Councilmember's:** Gary Spears, Arthur Trovei, David Hoover, David Dean

**Attorney:** William Bavoso

**Call to Order at 7:33 p.m.**

**Pledge of Allegiance** by David Hoover

**Annual Reorganization Meeting**

Supervisor Brabenec welcomed everyone and wished them a happy and health new year. He reflected on the previous year being extremely busy and they were looking forward to a prosperous new year with positive changes. They have a host of ideas and are open to listening to anyone wanting to offer their ideas as well. He mentioned a new one page publication called the Deerpark Digest updating the town board's activity, upcoming meetings, community events, etc. and will be available at the Post Office, Deli's and other establishments. Any community events could be included as well. If there is an event anyone wants included, they should let him know. An update regarding the Cell Tower was that it would be put up in the next couple weeks near the Highway garage. It will bring a little revenue to the town as well as better cell phone reception.

Presentations and Communications

Supervisor Brabenec stated he had no letters.

*Ed Hughson, Highway Superintendent* reported on the snow storms the past couple months. The first storm on December 12, 2010 they had 30 hours of overtime, \$1,011.33. On December 14, there was 20 hours of overtime amounting to \$675.52; December 26, they had 210 hours of overtime, \$7,080.77. January 7, 2011 culminated in 92 hours in overtime or \$3,117.10. All four storms totaled 352 overtime hours and \$11,884.72. He then warned the town that another storm would come the next night and would appreciate everyone keeping their cars off the road. Three older plow trucks were broken down and he described the efforts to have them working by the next storm. Supervisor Brabenec thanked the efforts of the Highway Department and stated he had not received any complaints and thought they did a wonderful and prompt job plowing. He then offered to put information on the website and the media encouraging residents to keep their cars off the road.

Public Comment Period (3 Minutes per Person/Agenda Items only) – None

New Business

Supervisor Brabenec explained that the annual reorganization meeting is a time for designating salaries and making proper appointments for committees and employees for the year. The Town Attorney, Engineer and Accountant appointments last for two years that were done last year. The Marriage Officer was a two year appointment as well.

**Supervisor's Appointments:**

Deputy Supervisor	David M. Hoover
Budget Officer	Karl A. Brabenec
Secretary/Clerk to the Supervisor (PT)	Samantha Parlman
Bookkeeper/Clerk (PT)	Marylou Maher
Historian	Norma Schadt
Emergency Management Coordinator	Jack Flynn

**Liaisons**

<b>Arthur Trovei</b>	- BAR, Courts, Assessor, Comm. Dev. Task Force
<b>David Hoover</b>	- UDC, Police, School District, Recreation
<b>Gary Spears</b>	- Highway Dept, Building Dept, Tax Collector, Senior Clubs & Shuttle
<b>David Dean</b>	- Route 97 Scenic Byway, Cable Commission, Planning Board, ZBA
<b>Karl Brabenec</b>	- Building Maintenance, Access 23, Port Jervis, Town Clerk, Fire Depts, Historian, Veterans

**TOWN OF DEERPARK BOARD MEETING  
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**Salaries for Elected Officials:**

Motion made by Karl Brabenec, 2nd by Gary Spears, to accept the salaries of Elected Officials as per the budget for 2011 as follows:

<u>Position</u>	<u>Annual Salary (Gross per week)</u>	<u>To Be Paid</u>
Supervisor	\$ 31,381.00 (\$603.48 per week) Salary	Weekly
Town Clerk	\$ 37,403.00 (\$719.28 per week) Salary	Weekly
Highway Superintendent	\$ 48,867.00 (\$939.75 per week) Salary	Weekly
Councilman 4 @	\$ 6,000.00 (\$500.00 per month) Salary	Monthly
Town Justice 2 @	\$ 18,183.00 (\$1515.25 per month) Salary	Monthly
Tax Collector	\$ 11,536.00 (\$961.34 per month) Salary	Monthly

**VOTE: 5 AYES: Gary Spears, Arthur Trovei, David Hoovler, David Dean, Karl Brabenec**

**MOTION CARRIED**

**Salaries for Appointed Department Heads**

Motion made by Karl Brabenec, 2nd by David Dean, to accept the salaries of Appointed Department Heads as per budget for 2011 as follows:

<u>Position</u>	<u>Annual Salary/Hrs Per Year</u>	<u>To Be Paid</u>
Assessor	\$52,446.00 (\$1008.58 per week) Salary	Weekly
Building Inspector	\$24,123.00 (1040 hrs annually @ \$23.19/hr) Hourly	Weekly
Police Chief	\$34,372.00 (1040 hrs annually @ \$33.05/hr) Hourly	Weekly

**VOTE: 5 AYES: Gary Spears, Arthur Trovei, David Hoovler, David Dean, Karl Brabenec**

**MOTION CARRIED**

**Salaries/Stipends for Appointed Officials :**

Motion made by Karl Brabenec, 2nd by Gary Spears, to set salaries for Appointed Officials as per budget for 2011 as follows:

<u>Position</u>	<u>Annual Salary</u>	<u>To Be Paid</u>
Town Attorney	\$35,000.00 (\$2916.67 per month)	Monthly
Town Accountant	\$24,000.00 (\$2000.00 per month)	Monthly
Budget Officer	\$6,000.00 (\$500.00 per month)	Monthly
Parks Maintenance Superintendent	\$3,000.00 (\$250.00 per month)	Monthly
Registrar of Vital Statistics	\$2,000.00 (\$166.66 per month)	Monthly
Records Management Officer	\$2,000.00 (\$166.66 per month)	Monthly
Court Stenographer	\$125.00/first hour \$25 per additional hr & \$1.75 per page	As worked

**VOTE: 5 AYES: Gary Spears, Arthur Trovei, David Hoovler, David Dean, Karl Brabenec**

**MOTION CARRIED**

**Salaries for the Police Department:**

Motion made by Karl Brabenec, 2nd by David Hoovler, to accept the salaries for the Police Department as per contract schedule of salaries.

**VOTE: 5 AYES: Gary Spears, Arthur Trovei, David Hoovler, David Dean, Karl Brabenec**

**MOTION CARRIED**

**Salaries for the Highway Department:**

Motion made by Karl Brabenec, 2nd by David Hoovler, to accept the salaries for Highway Department Employees as per their current contract.

**VOTE: 5 AYES: Gary Spears, Arthur Trovei, David Hoovler, David Dean, Karl Brabenec**

**MOTION CARRIED**

**TOWN OF DEERPARK BOARD MEETING  
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**Salaries for Town Employees:**

Motion made by Karl Brabenec, 2nd by Gary Spears, to accept the salaries for Town Employees as per budget for 2011 as follows:

<u>Position</u>	<u>Annual Salary/Hrs Per Week</u>	<u>To Be Paid</u>
Assistant Assessor (PT)	\$16,999.00 (1040 hours annually @ \$16.35/hr)	Weekly
Bldg & Grounds Custodian (PT)	\$17,221.00 (1040 hours annually @ \$16.56/hr)	Weekly
Deputy Tax Collector (PT)	\$ 1,385.00 (\$9.89/hr)	As worked-Weekly
Dog Control Officer (PT)	\$ 5,040.00 (360 hours annually @ \$14.00/hr)	Monthly
Bookkeeper/Clerk to Supervisor (PT)	\$20,280.00 (1560 hours annually @ \$12.50/hr)	Weekly
Clerk – Supervisor Office (PT)	\$ 4,680.00 (645 hours annually @ \$7.25/hr)	Weekly
Deputy Town Clerk 1 (PT)	\$13,000.00 (1040 hours annually @ \$12.50/hr)	Weekly
Deputy Town Clerk 2 (PT)	\$12,480.00 (1040 hours annually @ \$12.00/hr)	Weekly
Hwy Dept Secretary (PT)	\$13,000.00 (1040 hours annually @ \$12.50/hr)	Weekly
Code Enforcement Officer (PT)	\$15,600.00 (1040 hours annually @ \$15.00/hr)	Weekly
Bldg Inspector Clerk 1 (PT)	\$13,100.00 (1040 hours annually @ \$12.60/hr)	Weekly
Bldg Inspector Clerk 2 (PT)	\$10,400.00 (1040 hours annually @ \$10.00/hr)	Weekly
Court Officer (PT) (Osowick & Wulff)	\$ 5,000.00 (375 hours annually @ \$13.31/hr)	Monthly
Court Clerk (PT) (Judge Osowick)	\$13,000.00 (1040 hours annually @ \$12.56/hr)	Monthly
Court Clerk (PT) (Judge Wulff)	\$13,000.00 (1040 hours annually @ \$12.56/hr)	Monthly
ZBA Clerk	\$13.33 per hr (per diem as needed)	Monthly
Planning Board Clerk	\$13.33 per hr (per diem as needed)	Monthly
BAR Clerk	\$13.33 per hr (per diem as needed)	Monthly
Emergency Management Clerk	\$13.31 per hr (per diem as needed)	Monthly
Police Commission Clerk	\$13.31 per hr (per diem as needed)	Monthly

**VOTE: 5 AYES: Gary Spears, Arthur Trovei, David Hoovler, David Dean, Karl Brabenec**

**MOTION CARRIED**

**Stipends for Municipal Boards Chairmen and Members:**

Motion made by Karl Brabenec, 2nd by David Dean, to approve the following stipends for municipal board chairmen and members

<u>Position</u>	<u>Annual Salary</u>	<u>To Be Paid</u>
Planning Board, ZBA, BAR	\$30.00 per meeting	As Attended, Quarterly
Planning Board, ZBA BAR Chairmen	\$20.00 additional per meeting	As Attended, Quarterly
Planning Board, ZBA Alternates	No payment unless voting at meeting (\$30.00 per meeting)	As Attended, Quarterly

**VOTE: 5 AYES: Gary Spears, Arthur Trovei, David Hoovler, David Dean, Karl Brabenec**

**MOTION CARRIED**

**Deputy Town Clerk 1**

Motion made by Karl Brabenec, 2<sup>nd</sup> by Arthur Trovei, to accept Department Head Re-appointment of **Kathleen A. Basile** as P/T Deputy Town Clerk 1 for 2011.

**VOTE: 5 AYES: Gary Spears, Arthur Trovei, David Hoovler, David Dean, Karl Brabenec**

**MOTION CARRIED**

**Deputy Town Clerk 2**

Motion made by Karl Brabenec, 2<sup>nd</sup> by Gary Spears, to accept Department Head Re-appointment of **Theresa Creegan** as P/T Deputy Town Clerk 2 for 2011.

**VOTE: 5 AYES: Gary Spears, Arthur Trovei, David Hoovler, David Dean, Karl Brabenec**

**MOTION CARRIED**

**Unpaid Deputy Town Clerk**

Motion made by Karl Brabenec, 2<sup>nd</sup> by David Dean, to accept Department Head Re-appointment of **Dominick “Tar” Santini** as Unpaid Deputy Town Clerk for 2011.

**VOTE: 5 AYES: Gary Spears, Arthur Trovei, David Hoovler, David Dean, Karl Brabenec**

**MOTION CARRIED**

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**Deputy Registrar of Statistics**

Motion made by Karl Brabenec, 2<sup>nd</sup> by Gary Spears, to accept Department Head Re-Appointment of **Kathleen A. Basile** as Deputy Registrar of Statistics for 2011.

**VOTE: 5 AYES: Gary Spears, Arthur Trovei, David Hoovler, David Dean, Karl Brabenec**

**MOTION CARRIED**

**Deputy Tax Collector**

Motion made by Karl Brabenec, 2<sup>nd</sup> by Gary Spears, to accept Department Head Appointment **Joan Cunningham** as P/T Deputy Tax Collector for 2011.

**VOTE: 5 AYES: Gary Spears, Arthur Trovei, David Hoovler, David Dean, Karl Brabenec**

**MOTION CARRIED**

**Deputy Highway Superintendent**

Motion made by Karl Brabenec, 2<sup>nd</sup> by Gary Spears, to accept Department Head Appointment **John W. Decker** as Deputy Superintendent of Highways for 2011.

**VOTE: 5 AYES: Gary Spears, Arthur Trovei, David Hoovler, David Dean, Karl Brabenec**

**MOTION CARRIED**

**Parks Maintenance Superintendent**

Motion made by Karl Brabenec, 2<sup>nd</sup> by David Dean, to appoint **Edward A. Hughson** as Parks Maintenance Superintendent for 2011.

**VOTE: 5 AYES: Gary Spears, Arthur Trovei, David Hoovler, David Dean, Karl Brabenec**

**MOTION CARRIED**

**Assistant Assessor**

Motion made by Karl Brabenec, 2<sup>nd</sup> by Arthur Trovei, to accept Department Head Appointment **Pamela Platt** as P/T Assistant Assessor for 2011.

**VOTE: 5 AYES: Gary Spears, Arthur Trovei, David Hoovler, David Dean, Karl Brabenec**

**MOTION CARRIED**

**Building Inspector**

Motion made by Karl Brabenec, 2<sup>nd</sup> by David Dean, to re-appoint **Robert Emerson** as P/T Building Inspector for the Town of Deerpark for 2011.

**VOTE: 5 AYES: Gary Spears, Arthur Trovei, David Hoovler, David Dean, Karl Brabenec**

**MOTION CARRIED**

**Code Enforcement Officer**

Motion made by Karl Brabenec, 2<sup>nd</sup> by Gary Spears, to re-appoint **Gary Amerbach** as P/T Code Enforcement Officer for the Town of Deerpark for 2011.

**VOTE: 5 AYES: Gary Spears, Arthur Trovei, David Hoovler, David Dean, Karl Brabenec**

**MOTION CARRIED**

**Clerks to the Building Inspector**

Motion made by Karl Brabenec, 2<sup>nd</sup> by David Hoovler, to re-appoint **Judith Carr** as P/T Clerk 1 and **Felice Cookie Belcher** as P/T Clerk 2 in the Building Inspector's office for 2011.

**VOTE: 5 AYES: Gary Spears, Arthur Trovei, David Hoovler, David Dean, Karl Brabenec**

**MOTION CARRIED**

**Court Clerks**

Motion made by Karl Brabenec, 2<sup>nd</sup> by Marylou Witkowski, to re-appoint **Regina Tenke** as P/T Clerk to Judge Wulff and **Marylou Witkowski** as P/T Clerk to Judge Osowick for 2011.

**VOTE: 5 AYES: Gary Spears, Arthur Trovei, David Hoovler, David Dean, Karl Brabenec**

**MOTION CARRIED**

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**Court Officer**

Motion made by Karl Brabenec, 2nd by Gary Spears, to re-appoint **Dean Sinsabaugh** as the P/T Court Officer for Judge Osowick and Wulff for 2011.

**VOTE: 5 AYES: Gary Spears, Arthur Trovei, David Hoovler, David Dean, Karl Brabenec**

**MOTION CARRIED**

**Building and Grounds Custodian**

Motion made by Karl Brabenec, 2nd by Arthur Trovei, to re-appoint **Robert Ostrom** as P/T Building and Grounds Custodian for 2011.

**VOTE: 5 AYES: Gary Spears, Arthur Trovei, David Hoovler, David Dean, Karl Brabenec**

**MOTION CARRIED**

**Dog Control Officer**

Motion made by Karl Brabenec, 2nd by Gary Spears, to re-appoint **Thomas Yonskie** as the P/T Dog Control Officer for the Town of Deerpark for 2011.

**VOTE: 5 AYES: Gary Spears, Arthur Trovei, David Hoovler, David Dean, Karl Brabenec**

**MOTION CARRIED**

**Emergency Management Clerk**

Motion made by Karl Brabenec, 2nd by David Dean, to re-appoint **Joyce Cirulli** as Emergency Management Clerk for 2011.

**VOTE: 5 AYES: Gary Spears, Arthur Trovei, David Hoovler, David Dean, Karl Brabenec**

**MOTION CARRIED**

**Planning & ZBA Clerk**

Motion made by Karl Brabenec, 2nd by Gary Spears, to re-appoint **Barbara Brollier** as Clerk to the Planning Board and Zoning Board of Appeals for 2011.

**VOTE: 5 AYES: Gary Spears, Arthur Trovei, David Hoovler, David Dean, Karl Brabenec**

**MOTION CARRIED**

**Highway Department Secretary**

Motion made by Karl Brabenec, 2nd by Gary Spears, to re-appoint **Patrice Conroy** as P/T Highway Department Secretary for 2011.

**VOTE: 5 AYES: Gary Spears, Arthur Trovei, David Hoovler, David Dean, Karl Brabenec**

**MOTION CARRIED**

**Police Chief**

Motion made by Karl Brabenec, 2<sup>nd</sup> by Arthur Trovei, to re-appoint **William Werner** as P/T Police Chief for the Town of Deerpark for 2011.

**VOTE: 5 AYES: Gary Spears, Arthur Trovei, David Hoovler, David Dean, Karl Brabenec**

**MOTION CARRIED**

**Police Lieutenant**

Motion made by Karl Brabenec, 2<sup>nd</sup> by Gary Spears, to re-appoint Richard Sztynodor as Police Lieutenant for the Town of Deerpark for 2011.

**VOTE: 5 AYES: Gary Spears, Arthur Trovei, David Hoovler, David Dean, Karl Brabenec**

**MOTION CARRIED**

**Otisville Prison Advisory Committee Representative:**

Motion made by Karl Brabenec, 2nd by David Dean, to appoint **Charles Carlsen** as Representative to the Otisville Advisory Committee for 2011.

**VOTE: 5 AYES: Gary Spears, Arthur Trovei, David Hoovler, David Dean, Karl Brabenec**

**MOTION CARRIED**

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**Route 97 Scenic Byway Representatives**

Motion made by Karl Brabenec, 2nd by David Dean, to re-appoint **Norma Schadt & Burt Thelander** as Representatives for the Route 97 Scenic Byway for 2011.

**VOTE: 5 AYES: Gary Spears, Arthur Trovei, David Hoovler, David Dean, Karl Brabenec**

**MOTION CARRIED**

**UDC Delegates**

Motion made by Karl Brabenec, 2nd by Gary Spears, to re-appoint **Philip Chase** as voting delegate, and **Melvin Decker** as alternate, on the Upper Delaware Council for 2011.

**VOTE: 5 AYES: Gary Spears, Arthur Trovei, David Hoovler, David Dean, Karl Brabenec**

**MOTION CARRIED**

**Webmaster for Town Web Site**

Motion made by Karl Brabenec, 2nd by David Dean, to re-appoint **Noel Malsberg** as Webmaster for official web site of the Town of Deerpark for 2011.

**VOTE: 5 AYES: Gary Spears, Arthur Trovei, David Hoovler, David Dean, Karl Brabenec**

**MOTION CARRIED**

**Community Development Task Force Members**

Motion made by Karl Brabenec, 2nd by David Hoovler, to remove all present members and appoint or re-appoint the following individuals to the Community Development Task Force for 2011:

- David Dean, Chairman
- Karl A. Brabenec
- Thomas Lane
- Jeff Clune
- Jacqueline Grogan
- David Hoovler
- Arthur Trovei
- Gary Spears
- Wilbur Eckes
- Ramon Gonzalez
- Patricia Niosi
- Robert Emerson
- Willard "Skip" Wilson
- Dominick Alfieri

**VOTE: 5 AYES: Gary Spears, Arthur Trovei, David Hoovler, David Dean, Karl Brabenec**

**MOTION CARRIED**

**Recreation Committee Members:**

Motion made by Karl Brabenec, 2nd by David Hoovler, to appoint and re-appoint the following individuals to the Recreation Committee for 2011:

- Theresa Creegan
- Jamie Swingle
- Robert Breault
- Brian Dewey
- Amy Hoverstock
- Amilcar Joe Rodriguez

**VOTE: 5 AYES: Gary Spears, Arthur Trovei, David Hoovler, David Dean, Karl Brabenec**

**MOTION CARRIED**

**TOWN OF DEERPARK BOARD MEETING  
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**Ethics Committee Members:**

Motion made by Karl Brabenec, 2nd by Gary Spears, to re-appoint the following individuals to the Ethics Committee for 2011:

- Fred Witt, Chairman
- David Hoovler
- Bill Onofry
- Ann Keller
- Julie Witherow

**VOTE: 5 AYES: Gary Spears, Arthur Trovei, David Hoovler, David Dean, Karl Brabenec**

**MOTION CARRIED**

**Museum Committee Members:**

Motion made by Karl Brabenec, 2nd by David Hoovler, to re-appoint the following individuals to the Museum Committee for 2011:

- Catherine Westfall
- Barbara Johnson
- Norma Schadt
- Toni Marion
- Viola Sinsabaugh
- Gary Flieger
- Brian Lewis
- Anne Mabee
- Nick Somarelli
- Joan Applegate
- Susan Miiller
- Dawn Ulmer

**VOTE: 5 AYES: Gary Spears, Arthur Trovei, David Hoovler, David Dean, Karl Brabenec**

**MOTION CARRIED**

**Planning Board Chairman**

Motion made by Karl Brabenec, 2nd by David Dean, to re-appoint **Willard "Skip" Wilson** as Chairman of the Planning Board for 2011.

**VOTE: 5 AYES: Gary Spears, Arthur Trovei, David Hoovler, David Dean, Karl Brabenec**

**MOTION CARRIED**

**Zoning Board of Appeals Chairman**

Motion made by Karl Brabenec, 2nd by Gary Spears, to re-appoint **Hugh Frank Bigger** as Chairman of the Zoning Board of Appeals for 2011.

**VOTE: 5 AYES: Gary Spears, Arthur Trovei, David Hoovler, David Dean, Karl Brabenec**

**MOTION CARRIED**

**Police Commission Chairman**

Motion made by Karl Brabenec, 2nd by Gary Spears, to re-appoint **Charles Carlsen** as Chairman of the Police Commission for 2011.

**VOTE: 5 AYES: Gary Spears, Arthur Trovei, David Hoovler, David Dean, Karl Brabenec**

**MOTION CARRIED**

**Recreation Committee Chairman**

Motion made by Karl Brabenec, 2nd by Gary Spears, to appoint **Theresa Creegan** as Chairman of the Recreation Committee for 2011.

**VOTE: 5 AYES: Gary Spears, Arthur Trovei, David Hoovler, David Dean, Karl Brabenec**

**MOTION CARRIED**

**TOWN OF DEERPARK BOARD MEETING  
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**Recreation Committee Co-Chairman**

Motion made by Karl Brabenec, 2nd by Gary Spears, to re-appoint **Jamie Swingle** as Vice-Chairman of the Recreation Committee for 2011.

**VOTE: 5 AYES: Gary Spears, Arthur Trovei, David Hoovler, David Dean, Karl Brabenec**

**MOTION CARRIED**

**Voting Delegates to Association of Towns Meeting**

Motion made by Gary Spears, 2nd by David Dean, that we name **Karl A. Brabenec** as the voting delegate and **David M. Hoovler** as the alternate to the Association of Towns for 2011.

**VOTE: 5 AYES: Gary Spears, Arthur Trovei, David Hoovler, David Dean, Karl Brabenec**

**MOTION CARRIED**

**Official Media for Town**

Motion made by Karl Brabenec, 2nd by Gary Spears, to set the Official Media for the Town of Deerpark for 2011 as follows:  
Newspaper

Radio 96.7 FM/1490 AM

TV YNN and News 12

**VOTE: 5 AYES: Gary Spears, Arthur Trovei, David Hoovler, David Dean, Karl Brabenec**

**MOTION CARRIED**

**Designate Town Hall Hours of Operation for 2011**

Motion made by Karl Brabenec, 2nd by David Hoovler, to set Hours of Operation for Deerpark Town Hall, 420 Route 209, Huguenot, NY 12746, **Monday-Friday 8:00 AM – 4:00 PM.**

**VOTE: 5 AYES: Gary Spears, Arthur Trovei, David Hoovler, David Dean, Karl Brabenec**

**MOTION CARRIED**

**Mileage Reimbursement Rate**

Motion made by Karl Brabenec, 2nd by David Hoovler, for Mileage Reimbursement Rate for 2011 as follows: Reimbursement rate for use of personal vehicles on Town Business @ \$0.40 per mile.

**VOTE: 5 AYES: Gary Spears, Arthur Trovei, David Hoovler, David Dean, Karl Brabenec**

**MOTION CARRIED**

**Town Depositories**

Motion made by Karl Brabenec, 2nd by Gary Spears, to authorize Officials who handle Town funds to deposit funds in the bank of their choice provided it is located within the County of Orange and meets requirements as stipulated by the office of the Comptroller, State of New York.

**VOTE: 5 AYES: Gary Spears, Arthur Trovei, David Hoovler, David Dean, Karl Brabenec**

**MOTION CARRIED**

**Supervisor to Pay Bills Upon Presentation**

Motion made by Karl Brabenec, 2nd by Gary Spears, to authorize the Supervisor to pay utility, postage, contract freight, and expense charges before audit by the Town Board. All claims to be presented at the next regular meeting of the Town Board.

**VOTE: 5 AYES: Gary Spears, Arthur Trovei, David Hoovler, David Dean, Karl Brabenec**

**MOTION CARRIED**

**Investment Transactions**

Motion made by Karl Brabenec, 2nd by David Hoovler, to authorize the Supervisor to make investment transactions for the Town of Deerpark. Funds shall be deposited in FDIC insured commercial banks as per requirements set forth by the Office of the State Comptroller, State of New York. Investments shall be collateralized as per requirements of the Office of the State Comptroller.

**VOTE: 5 AYES: Gary Spears, Arthur Trovei, David Hoovler, David Dean, Karl Brabenec**

**MOTION CARRIED**



**TOWN OF DEERPARK BOARD MEETING  
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**Financial Audit Meeting**

Motion made by Karl Brabenec, 2nd by Gary Spears, to schedule an Internal Financial Audit Special Meeting to be completed as per Comptroller's Office Regulations on the 14<sup>th</sup> January, 2011 at 3:00 p.m.

Discussion: Town Clerk Flo Santini shared this does not allow time for a few of those needing to attend to adjust their schedule.

Amended motion by Karl Brabenec, 2<sup>nd</sup> by Gary spears to schedule an Internal Financial Audit Special Meeting to be completed as per Comptroller's Office Regulations on the 19th of January, 2011 at 4:00 PM and to have the Town Clerk inform the necessary departments including but not limited to the: Supervisor, Town Clerk, Town Justices, Tax Collector, and Building Inspector, ZBA, and Planning Board.

**VOTE: 5 AYES: Gary Spears, Arthur Trovei, David Hoovler, David Dean, Karl Brabenec**

**MOTION CARRIED**

**Payroll Service**

Motion made by Karl Brabenec, 2nd by Gary Spears, to authorize PayServe to provide payroll services for 2011.

**VOTE: 5 AYES: Gary Spears, Arthur Trovei, David Hoovler, David Dean, Karl Brabenec**

**MOTION CARRIED**

**Petty Cash**

Motion made by Karl Brabenec, 2nd by David Hoovler, to continue to maintain petty cash fund in the Offices of the Town Clerk and Supervisor in the amount of \$100.00 per office.

**VOTE: 5 AYES: Gary Spears, Arthur Trovei, David Hoovler, David Dean, Karl Brabenec**

**MOTION CARRIED**

**Town Vehicles**

Motion made by Karl Brabenec, 2nd by David Hoovler, that vehicles presently under jurisdiction of the Supervisor's Office, which may be used by Town Officials on Town Business, remain as such.

**VOTE: 5 AYES: Gary Spears, Arthur Trovei, David Hoovler, David Dean, Karl Brabenec**

**MOTION CARRIED**

**Polling Places**

Motion made by Karl Brabenec, 2nd by David Hoovler, to grant permission to the Orange County Board of Elections to use the following town facility as a polling place for 2011 elections: Deerpark Town Hall & Building # 2, Route 209, Huguenot, NY.

**VOTE: 5 AYES: Gary Spears, Arthur Trovei, David Hoovler, David Dean, Karl Brabenec**

**MOTION CARRIED**

**OC Association of Towns, Villages, and Cities Dues for 2011**

Motion made by Karl Brabenec, 2nd by David Dean to pay the \$100.00 dues to the Orange County Association of Towns, Villages, and Cities, along with the \$260.00 contribution toward the sponsorship of the Orange County Hospitality Suite.

**VOTE: 5 AYES: Gary Spears, Arthur Trovei, David Hoovler, David Dean, Karl Brabenec**

**MOTION CARRIED**

**Authorize Advanced Pay for School**

Motion made by Karl Brabenec, 2nd by Arthur Trovei, to authorize vouchers for Hotel/Lodging, registration costs and travel costs for the Association of Towns School and to pay necessary costs in advance. Furthermore, that no reimbursements will be made for any cost involving food or beverage.

**VOTE: 5 AYES: Gary Spears, Arthur Trovei, David Hoovler, David Dean, Karl Brabenec**

**MOTION CARRIED**

**Motion to Conduct Interviews (Board Positions)**

Motion made by Karl Brabenec, 2nd by Gary Spears, to conduct interviews of applicants for the following board positions on January 24, 2010 starting at 6:30 PM at Town Hall and for Town Clerk to notify all applicants and coordinate schedule: Planning Board, ZBA, Police Commission.

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**VOTE: 5 AYES: Gary Spears, Arthur Trovei, David Hoovler, David Dean, Karl Brabenec**

**MOTION CARRIED**

**Motion to Bid Out Surplus Equipment**

Motion made by Karl Brabenec, 2nd by Gary Spears, to designate the following items of equipment as no longer necessary for municipal purposes and therefore surplus property of the town:

1995 Chevrolet Impala White - vin # 1g1bl52p7sr189762

Furthermore, that the Town Clerk place an ad requesting bids for the stated surplus equipment and that sealed bids be returned to the Town Clerk's office by close of business on February 4, 2011.

**VOTE: 5 AYES: Gary Spears, Arthur Trovei, David Hoovler, David Dean, Karl Brabenec**

**MOTION CARRIED**

**Fee Schedule**

Motion made by Karl Brabenec, 2nd by Arthur Trovei, to adopt the Town of Deerpark Fee Schedule for 2011.

**VOTE: 5 AYES: Gary Spears, Arthur Trovei, David Hoovler, David Dean, Karl Brabenec**

**MOTION CARRIED**

**New Business continued**

Councilman Hoovler presented the background of the *Three-Year Financial Plan*, and would make another presentation at the next Board Meeting. Resolution No. 10 of 2010 stated that this would be done for three years in a row prior to February 1st by the board. The numbers in the document are projections put together by himself and the town's accountant, Rob Schultz. They contacted some of the vendors and asked about anticipated rates for the future. They looked at some other towns to consider generally what other towns are facing, as well as any advice the comptroller's office gives them. An overview was written with the approval of the other town board members and the conclusion was then read. He highlighted increases in future costs in employee benefits and fringe benefits at 12%, and the next two years would be 10% or 22% increase the next two years. The Highway fund shows a 16% increase in 2011 and a 24% increase over the next two years. Those calculations were done by contacting their vendor in regards to what the rate increases would be for healthcare and the state plans for pension benefits. These facts are non-negotiable. A trend in projected costs are in salaries, benefits, healthcare, pension and workers compensation. Those costs use up half or more than half of what the budgets are. He would try to answer questions if anyone had any. Councilman Spears inquired as to post-employment benefits and Councilman Hoovler answered they don't expect any retirements in the next three years, so they are not included in there. If it happened, it would skew the numbers. Discussion continued. Councilman Hoovler promised this document would be available for the residents to look at.

**Motion to Table Three-Year Financial Plan Until January 24, 2010 Board Meeting**

Motion by David Hoovler, 2<sup>nd</sup> by Gary Spears to table the Three-Year Financial Plan until the next board meeting on January 24, 2010.

**VOTE: 5 AYES: Gary Spears, Arthur Trovei, David Hoovler, David Dean, Karl Brabenec**

**MOTION CARRIED**

Supervisor Brabenec reiterated comments on the fact that no money was saved in the past and now the need is to come up with solutions in trying to make those commitments possible. He welcomed any ideas or suggestions.

**Motion to Accept Letter of Retirement from Kathleen Smith, Assessor**

Motion by David Dean, 2<sup>nd</sup> by David Hoovler, to accept the letter of retirement from Kathleen Smith, Assessor effective January 31, 2011.

Discussion: Councilman Dean stated appreciation for Kathleen Smith's years as the Town's Assessor and wished her nothing but the best in her retirement as she has earned it. He hoped she would enjoy it and wished her the best of luck. Councilman Hoovler added that they had prior knowledge of her retirement, so that was calculated. Supervisor Brabenec said he had the pleasure of working with Kathleen in 2010 and she was always friendly and professional and had been very active in the past and worked many years for the town.

**VOTE: 5 AYES: Gary Spears, Arthur Trovei, David Hoovler, David Dean, Karl Brabenec**

**MOTION CARRIED**

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Councilman Hoovler asked if the Town Clerk would send a letter of thanks and the supervisor assured him she would.

**Motion to Accept Letter of Resignation from Marylou Maher, Police Commissioner**

Motion by Karl Brabenec, 2<sup>nd</sup> by Gary Spears to accept the letter of resignation from Marylou Maher as Town of Deerpark Police Commissioner.

Discussion: Supervisor Brabenec mentioned that Marylou has been a fantastic Police Commissioner over the years and has accepted a job as the P/T Clerk in the Supervisor's Office. So, she will still serve the town in another capacity and thanked her for her years of service on the Police Commission.

**VOTE: 5 AYES: Gary Spears, Arthur Trovei, David Hoovler, David Dean, Karl Brabenec**

**MOTION CARRIED**

**Motion to Accept Letter of Resignation from Noel Malsberg, Planning Board Member**

Motion by Karl Brabenec, 2<sup>nd</sup> by Gary Spears to accept letter of resignation from Noel Malsberg as a Planning Board Member.

Discussion: Councilman Spears had the pleasure of working with Noel many years on the Planning Board before he was a town board member and Noel always did an excellent job—was always thorough and up to date on the information and he was sorry to see him go. Councilman Dean echoed those comments and also served with him on the Planning Board for many years. Noel always gave people a fair shake and was always prepared. He had pertinent questions and his ideas were good. They will miss him but wish him well. Councilman Trovei joined in by adding that many people serve the town and don't get paid, but hoped everyone appreciated them as well. Supervisor Brabenec stated that Noel would be staying on as the town's webmaster and had done a beautiful job designing the website and also thanked him for his professionalism.

**VOTE: 5 AYES: Gary Spears, Arthur Trovei, David Hoovler, David Dean, Karl Brabenec**

**MOTION CARRIED**

Flo Santini, Town Clerk read the letter from the Association of Towns with the details for the annual training for Town Officials in New York City, NY February 20-23, 2011 Supervisor Brabenec reported that this is an excellent opportunity for training and networking and the previous year had enabled a lot of meetings and gathering information from what other towns were doing.

**Motion to Approve Resolution No. 1 of 2011 – Recognition of Local 17 for the Highway Department**

Motion by Gary Spears, 2<sup>nd</sup> by Arthur Trovei to approve Resolution No. 1 of 2011 – Recognition of Local 17 for the Highway Department negotiations.

Discussion: Councilman Spears read the resolution describing this group as the bargaining unit. Councilman Trovei acknowledged that Mr. Spears was the board's liaison to the Highway Department and knew they had hoped to see a resolve to the negotiations. Councilman Spears thought they were close to resolution also, but concessions on long-term health benefits and a few other things were not able to be resolved. They didn't want to go through this and while Mr. Trovei looks into privatization. Councilman Trovei had read what other towns were doing as they were trying to get away from long-term liabilities of benefits, which was basically bankrupting this whole country. He found these decisions very hard and appalling that people keep giving away non-sustainable promises. Supervisor Brabenec has worked with Local 17 in the past and felt they were a good group of people as well as reasonable. They have come to the table with good contracts as well. Councilman Dean asked if the Highway Department was working without a contract and Councilman Spears answered they were continuing to work on the last contract, since there had not been a new contract signed.

**VOTE (Roll Call): 5 AYES: Gary Spears, Arthur Trovei, David Hoovler, David Dean, Karl Brabenec**

**MOTION CARRIED**

Supervisor Brabenec clarified that the next step would be to have the Town Clerk certify the Resolution with the vote and send with a letter to Local 17 and that they would be contacted to set up a date in the future. He then asked if they should pass a resolution authorizing people to negotiate on the town board's behalf and they decided to keep it the same, but adding Arthur Trovei in the loop. Supervisor Brabenec, Gary Spears, Arthur Trovei and Mr. Richardson would work together on behalf of the management. Councilman Spears asked Bill Bavoso, Town Attorney if it was legal to have three board members on the negotiating team and Mr. Bavoso replied that the collective bargaining negotiations are subject to executive sessions.

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Supervisor Brabenec mentioned that typically there would be a budget report at the first meeting of the month, but since there was one at the end of the year, they don't need one yet.

**Motion to pay bills:**

Motion by Karl Brabenec, 2nd by Gary Spears, to pay bills that have been signed by three council members, and may be viewed in the Town Clerk's office.

General Fund Abstract #1 of 2011 for a total of \$56,311.39

Highway Fund Abstract #1 of 2011 for a total of \$19,938.38

**VOTE: 5 AYES: Gary Spears, Arthur Trovei, David Hoovler, David Dean, Karl Brabenec**

**MOTION CARRIED**

Closing Board Comments

Councilman Spears stated they would continue working on a fair contract with the Highway Department and studying many ways to save money including privatizing some of the functions in the town. Councilman Trovei said it would be a long road and though he is usually a positive person, he feels very bad at these tough decisions because of poor decisions the past 20 years. They will have to do more work with less people, or they'll have to increase taxes. Councilman Dean also said the road would be long and daunting. They plan to go to the Association of Towns meeting looking for solutions to the town's problems. He concurs with Councilman Trovei that they need to save money rather than spend and that will be tough. Councilman Hoovler agreed with the comments so far and would like to hear from residents as to what tax increases they could tolerate. It will come down to raising taxes or maintain or cutting services. The numbers are realistic and don't lie. Small increases are tolerable but sometimes they aren't. He summarized by wishing everyone a happy new year and encouraged them to listen to the Highway Superintendent's request to keep their cars off the road as much as possible for plowing reasons. Supervisor Brabenec wanted to end the meeting with positive information and mentioned the Deerpark Exchange, now referred to as the Hub, opening up in March. Planet Fitness hopes to open by mid-March. They are looking for commercial businesses and that will help the town. They need to make some law and zoning changes to help businesses get started up when possible. The Highway Contract needs to be settled and they need to work together with common sense. Park improvements need to be looked into and they have NYMIR requirements, money set aside, and they hope to make a quality of life issue better for the town. The Assessor is retiring and there will be a fundamental change in that office this next year. They will be working to make the Assessor's office a better place in the future. All the departments will be looked at for efficiencies in order to save money and also be current.

**Motion to Adjourn at 9:01 p.m.**

Motion by Gary Spears, 2<sup>nd</sup> by Arthur Trovei to adjourn at 9:01 p.m.

**VOTE: 5 AYES: Gary Spears, Arthur Trovei, David Hoovler, David Dean, Karl Brabenec**

**MOTION CARRIED**

Submitted by,

Florence T. Santini  
Town Clerk