

**TOWN OF DEERPARK
TOWN BOARD MEETING
ANNUAL RE-ORGANIZATION MEETING
MONDAY, JANUARY 6, 2014**

Meeting was held at Town Hall, 420 Route 209, Huguenot, NY 12746

Invocation by Arthur Trovei

Attendance

Supervisor: Karl Brabenec

Councilmember's: Gary Spears, Arthur Trovei

Absent: David Dean

Attorney: Glen Plotsky

Engineer: Alfred Fusco, Jr.

Call to Order at 7:35 p.m.

Pledge of Allegiance by Gary Spears

There was a moment of silence for Edmund Wilson, III who recently passed away.

Additions or Changes to Agenda

Motion to Enter Executive Session Re: Deerpark Village Discussion at 7:36 p.m.

Motion by Karl Brabenec, 2nd by Gary Spears to Enter Executive Session for the purpose of discussing Deerpark Village and invite in their attorney Damian Brady, Town Attorney Glen Plotsky, and Town Engineer Al Fusco at 7:36 p.m.

VOTE: 3 AYES: Gary Spears, Arthur Trovei, Karl Brabenec

1 ABSENT: David Dean

MOTION CARRIED

Returned from Executive Session for Regular Session at 7:55 p.m.

Opening Board Comments – None

Presentations/ Communications – None

Motion to Approve December 9, 2013 Board Minutes

Motion by Gary Spears, 2nd by Art Trovei to approve December 9, 2013 Board Minutes.

VOTE: 3 AYES: Gary Spears, Arthur Trovei, Karl Brabenec

1 ABSENT: David Dean

MOTION CARRIED

Public Comment Period – None

New Business

Town Supervisor's Appointments:

Deputy Supervisor – Gary Spears

Budget Officer – Karl A. Brabenec

Bookkeeper/Clerk to the Supervisor (PT) – Danielle L. Glynn

Secretary/Clerk (PT) – Marylou Maher

Historian – Norma Schadt

Deputy Historian – Lynn Burns

Emergency Management Director – Jack Flynn

Emergency Management Deputy Director – Joyce Cirulli

**TOWN OF DEERPARK
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ANNUAL RE-ORGANIZATION MEETING
MONDAY, JANUARY 6, 2014**

2014 Liaisons:

Arthur Trovei – BAR, Courts, Assessor, Community Development Task Force
 (New Member) – Ethics Committee, City of Port Jervis Liaison, Museum Committee
 Gary Spears – Highway Department, Building Department, Recreation, Tax Collector, Senior Clubs & Senior Shuttle
 David Dean – UDC, UDSB, School District, Cable Commission, Planning Board, ZBA
 Karl Brabenec – Police Department, Building Maintenance, Town Clerk, Fire Districts, Historian, Veterans, Emergency Management, DCO

Motion to Accept Salaries for Elected Officials:

Motion made by Karl Brabenec, 2nd by Gary Spears, to accept the salaries of Elected Officials as per the budget for 2014 as follows:

<u>Position</u>	<u>Annual Salary (Gross per week/month)</u>	<u>To Be Paid</u>
Supervisor	\$34,730.00 (\$667.88 per week)	Salary – Weekly
Town Clerk	\$40,996.00 (\$788.38 per week)	Salary – Weekly
Highway Superintendent	\$52,954.00 (\$1,018.35 per week)	Salary – Weekly
Councilman 4 @	\$ 8,000.00 (\$666.67 per month)	Salary – Monthly
Town Justice 2 @	\$19,863.00 (\$1,655.25 per month)	Salary – Monthly
Tax Collector	\$12,985.00 (\$1,082.08 per month)	Salary – Monthly

VOTE: 3 AYES: Gary Spears, Arthur Trovei, Karl Brabenec

1 ABSENT: David Dean

MOTION CARRIED

Motion to Set Salaries/Stipends for Appointed Officials

Motion made by Karl Brabenec, 2nd by Gary Spears, to set salaries for Appointed Officials as per budget for 2014 as follows:

<u>Position</u>	<u>Annual Salary</u>	<u>To Be Paid</u>
Town Attorney	\$35,000.00 (\$2,916.67 per month)	Monthly
Town Engineer	Up to \$60,000.00	As needed – per abstract
Town Accountant	Up to \$39,000.00	As needed – Monthly
Budget Officer	\$6,000.00 (\$500.00 per month)	Monthly
Parks Maintenance Superintendent	\$7,500.00 (\$625.00 per month)	Monthly
Deputy Supervisor	\$6,000 (\$500.00 per month)	Monthly
Registrar of Vital Statistics	\$2,000.00 (\$38.46 per week)	w/weekly TC Salary
Records Management Officer	\$2,000.00 (\$38.46 per week)	w/weekly TC Salary
Senior Council Coordinator	\$2,000.00 (\$38.46 per week)	w/weekly TC Salary
Court Stenographer	\$125.00/first hour - \$25 per additional hr & \$1.75 per page	as worked

VOTE: 3 AYES: Gary Spears, Arthur Trovei, Karl Brabenec

1 ABSENT: David Dean

MOTION CARRIED

Motion to Set Salaries for the Police Department

Motion by Karl Brabenec, 2nd by Gary Spears to accept the salaries for the Police Department as per contract schedule of salaries.

VOTE: 3 AYES: Gary Spears, Arthur Trovei, Karl Brabenec

1 ABSENT: David Dean

MOTION CARRIED

**TOWN OF DEERPARK
TOWN BOARD MEETING
ANNUAL RE-ORGANIZATION MEETING
MONDAY, JANUARY 6, 2014**

Motion to Accept Salaries for the Highway Department

Motion by Karl Brabenec, 2nd by Arthur Trovei to accept Salaries for the Highway Department Employees as per their current contract.

VOTE: 3 AYES: Gary Spears, Arthur Trovei, Karl Brabenec

1 ABSENT: David Dean

MOTION CARRIED

Motion to Accept Salaries for Town Employees

Motion by Karl Brabenec, 2nd by Gary Spears to accept the salaries for Town Employees as per budget for 2014 as follows:

<u>Position</u>	<u>Pay/Hours per week/Max per year/Frequency of pay</u>
Bldg & Grounds Custodian (PT)	\$12.00/hour for 20 hours per week up to \$12,480/year to be paid weekly
Deputy Tax Collector (PT)	\$10.40/hour to work as needed up to \$1,600/year to be paid weekly
Dog Control Officer (PT)	\$14.73/hour to work as needed up to \$5,306/year to be paid monthly
Bookkeeper/Clerk to Supervisor (PT)	\$14.56/hour for 30 hours per week up to \$22,723/year to be paid weekly
Clerk – Supervisor Office (PT)	\$12.00/hour for 20 hours per week up to \$12,480/year to be paid weekly
Clerk – Assessor’s Office (PT)	\$12.25/hour for 20 hours per week up to \$12,740/year to be paid weekly
Deputy Town Clerk 1 (PT)	\$13.25/hour for 25 hours per week up to \$17,225/year to be paid weekly
Deputy Town Clerk 2 (PT)	\$12.75/hour for 25 hours per week up to \$16,575/year to be paid weekly
Highway Department Clerk (PT)	\$13.77/hour for 25 hours per week up to \$17,901/year to be paid weekly
Court Officer (PT) (Osowick & Wulff)	\$12.00/hour to work as needed up to \$4,682/year to be paid monthly
Court Clerk (PT) (Judge Osowick)	\$13.59/hour to work as needed up to \$11,444/year to be paid monthly
Court Clerk (PT) (Judge Wulff)	\$13.59/hour to work as needed up to \$11,444/year to be paid monthly
ZBA Clerk	\$13.59/hour per diem as needed to be paid monthly
Planning Board Clerk	\$13.59/hour per diem as needed to be paid monthly
BAR Clerk	\$13.59/hour per diem as needed to be paid monthly
Emergency Management Clerk	\$13.59/hour per diem as needed to be paid monthly
Floating Clerk	\$12.00/hour per diem as needed to be paid monthly

VOTE: 3 AYES: Gary Spears, Arthur Trovei, Karl Brabenec

1 ABSENT: David Dean

MOTION CARRIED

Motion to Approve Stipends for Municipal Boards Chairmen and Members

Motion by Karl Brabenec, 2nd by Gary Spears, to approve the following stipends for municipal board chairmen and members in 2014.

<u>Position</u>	<u>Annual Salary</u>	<u>To Be Paid</u>
Planning Board, ZBA, BAR	\$35.00 per meeting	As attended, Quarterly
Planning Board, ZBA, BAR Chairmen	\$20.00 additional per meeting	As attended, Quarterly
Planning Board, ZBA Alternates	no payment unless voting at meeting (\$35.00 per meeting)	As attended, Quarterly

VOTE: 3 AYES: Gary Spears, Arthur Trovei, Karl Brabenec

1 ABSENT: David Dean

MOTION CARRIED

Motion to Temporarily Appoint Glen Plotsky as Town Attorney

Motion by Karl Brabenec, 2nd by Gary Spears to temporarily appoint Glen Plotsky as Attorney for the Town of Deerpark until February 28, 2014.

VOTE: 3 AYES: Gary Spears, Arthur Trovei, Karl Brabenec

1 ABSENT: David Dean

MOTION CARRIED

**TOWN OF DEERPARK
TOWN BOARD MEETING
ANNUAL RE-ORGANIZATION MEETING
MONDAY, JANUARY 6, 2014**

Motion to Re-Appoint Fusco Engineering and Land Surveying, P.C. as Town Engineering Firm

Motion by Karl Brabenec, 2nd by Gary Spears to re-appoint Fusco Engineering and Land Surveying, P.C. as Engineering Firm for the Town of Deerpark.

VOTE: 3 AYES: Gary Spears, Arthur Trovei, Karl Brabenec

1 ABSENT: David Dean

MOTION CARRIED

Motion to Re-Appoint R.C. Lain Insurance as Town Insurance Agency

Motion by Karl Brabenec, 2nd by Gary Spears to re-appoint R.C. Lain Insurance as Insurance Agency for the Town of Deerpark.

VOTE: 3 AYES: Gary Spears, Arthur Trovei, Karl Brabenec

1 ABSENT: David Dean

MOTION CARRIED

Motion to Appoint Robert W. Schultz, CPA as Town Accountant

Motion by Karl Brabenec, 2nd by Gary Spears to appoint Robert W. Schultz, CPA as Accountant for the Town of Deerpark.

VOTE: 3 AYES: Gary Spears, Arthur Trovei, Karl Brabenec

1 ABSENT: David Dean

MOTION CARRIED

Motion to Re-Appoint Florence T. Santini as Registrar

Motion by Karl Brabenec, 2nd by Gary Spears to re-appoint Florence T. Santini as Registrar of Vital Statistics for 2014 and 2015.

VOTE: 3 AYES: Gary Spears, Arthur Trovei, Karl Brabenec

1 ABSENT: David Dean

MOTION CARRIED

Motion to Re-Appoint Florence T. Santini as Records Management Officer

Motion by Karl Brabenec, 2nd by Gary Spears to re-appoint Florence T. Santini as Records Management Officer for 2014 and 2015.

VOTE: 3 AYES: Gary Spears, Arthur Trovei, Karl Brabenec

1 ABSENT: David Dean

MOTION CARRIED

Motion to Accept Department Head Re-Appointment of Deputy Registrar of Statistics

Motion made by Karl Brabenec, 2nd by Gary Spears to accept Department Head re-appointment of Kathleen A. Basile as Deputy Registrar of Statistics for 2014 and 2015.

VOTE: 3 AYES: Gary Spears, Arthur Trovei, Karl Brabenec

1 ABSENT: David Dean

MOTION CARRIED

Motion to Accept Department Head Re-Appointment of P/T Deputy Town Clerk 1

Motion by Karl Brabenec, 2nd by Gary Spears to accept Department Head re-appointment of Kathleen A. Basile as P/T Deputy Town Clerk 1 for 2014.

VOTE: 3 AYES: Gary Spears, Arthur Trovei, Karl Brabenec

1 ABSENT: David Dean

MOTION CARRIED

**TOWN OF DEERPARK
TOWN BOARD MEETING
ANNUAL RE-ORGANIZATION MEETING
MONDAY, JANUARY 6, 2014**

Motion to Accept Department Head Re-Appointment of P/T Deputy Town Clerk 2

Motion by Karl Brabenec, 2nd by Gary Spears to accept Department Head re-appointment of Theresa Creegan as P/T Deputy Town Clerk 2 for 2014.

VOTE: 3 AYES: Gary Spears, Arthur Trovei, Karl Brabenec

1 ABSENT: David Dean

MOTION CARRIED

Motion to Accept Department Head Re-Appointment of Unpaid Deputy Clerk

Motion by Karl Brabenec, 2nd by Gary Spears to accept Department Head re-appointment of Dominick “Tar” Santini as Unpaid Deputy Clerk for 2014.

VOTE: 3 AYES: Gary Spears, Arthur Trovei, Karl Brabenec

1 ABSENT: David Dean

MOTION CARRIED

Motion to Accept Department Head Re-Appointment of Deputy Tax Collector

Motion by Karl Brabenec, 2nd by Gary Spears to accept Department Head re-appointment of Joan Cunningham as Deputy Tax Collector for 2014.

VOTE: 3 AYES: Gary Spears, Arthur Trovei, Karl Brabenec

1 ABSENT: David Dean

MOTION CARRIED

Motion to Accept Department Head Re-Appointment of Deputy Superintendent of Highways

Motion by Karl Brabenec, 2nd by Gary Spears to accept Department Head re-appointment of John W. Decker as Deputy Superintendent of Highways for 2014.

VOTE: 3 AYES: Gary Spears, Arthur Trovei, Karl Brabenec

1 ABSENT: David Dean

MOTION CARRIED

Motion to Re-Appoint Parks Maintenance Superintendent

Motion by Karl Brabenec, 2nd by Gary Spears to re-appoint Edward A. Hughson as Parks Maintenance Superintendent for 2014.

VOTE: 3 AYES: Gary Spears, Arthur Trovei, Karl Brabenec

1 ABSENT: David Dean

MOTION CARRIED

Motion to Re-Appoint Senior Council Town Coordinator

Motion by Karl Brabenec, 2nd by Gary Spears to re-appoint Florence T. Santini as Senior Council Town Coordinator for 2014.

VOTE: 3 AYES: Gary Spears, Arthur Trovei, Karl Brabenec

1 ABSENT: David Dean

MOTION CARRIED

Motion to Accept Department Head Appointment of P/T Clerk to Assessor’s Office

Motion by Karl Brabenec, 2nd by Gary Spears to accept Department Head Appointment of Kim Quellmalz as P/T Clerk to the Assessor’s Office for 2014.

VOTE: 3 AYES: Gary Spears, Arthur Trovei, Karl Brabenec

1 ABSENT: David Dean

MOTION CARRIED

**TOWN OF DEERPARK
TOWN BOARD MEETING
ANNUAL RE-ORGANIZATION MEETING
MONDAY, JANUARY 6, 2014**

Motion to Re-Appoint P/T Building Inspector/Code Enforcement Officer

Motion by Karl Brabenec, 2nd by Gary Spears to re-appoint Alfred A. Fusco, III of Fusco Engineering and Land Surveying, P.C. as P/T Building Inspector/Code Enforcement Officer for the Town of Deerpark for 2014 as per contract.

VOTE: 3 AYES: Gary Spears, Arthur Trovei, Karl Brabenec

1 ABSENT: David Dean

MOTION CARRIED

Motion to Re-Appoint P/T Deputy Building Inspector/Code Enforcement Officer

Motion by Karl Brabenec, 2nd by Arthur Trovei to re-appoint Robert Emerson of Fusco Engineering and Land Surveying, P.C. as P/T Deputy Building Inspector/Code Enforcement Officer for the Town of Deerpark for 2014 as per contract.

VOTE: 3 AYES: Gary Spears, Arthur Trovei, Karl Brabenec

1 ABSENT: David Dean

MOTION CARRIED

Motion to Re-Appoint P/T Assistant Building Inspector/Code Enforcement Officer

Motion by Karl Brabenec, 2nd by Arthur Trovei to re-appoint Alfred A. Fusco, Jr. of Fusco Engineering and Land Surveying, P.C. as P/T Assistant Building Inspector/Code Enforcement Officer for the Town of Deerpark for 2014 as per contract.

VOTE: 3 AYES: Gary Spears, Arthur Trovei, Karl Brabenec

1 ABSENT: David Dean

MOTION CARRIED

Motion to Re-Appoint P/T Clerk to Judge Wulff and P/T Clerk to Judge Osowick

Motion by Karl Brabenec, 2nd by Arthur Trovei to re-appoint Regina Tenke as P/T Clerk to Judge Wulff and Marylou Witkowski as P/T Clerk to Judge Osowick for 2014.

VOTE: 3 AYES: Gary Spears, Arthur Trovei, Karl Brabenec

1 ABSENT: David Dean

MOTION CARRIED

Motion to Re-Appoint P/T Floating Clerk

Motion by Karl Brabenec, 2nd by Arthur Trovei to re-appoint Emily Osowick as P/T Floating Clerk for 2014.

VOTE: 3 AYES: Gary Spears, Arthur Trovei, Karl Brabenec

1 ABSENT: David Dean

MOTION CARRIED

Motion to Re-Appoint P/T Court Officer for Judge Osowick and Wulff

Motion by Karl Brabenec, 2nd by Arthur Trovei to re-appoint Lou Taliento as the P/T Court Officer for Judge Osowick and Wulff for 2014.

VOTE: 3 AYES: Gary Spears, Arthur Trovei, Karl Brabenec

1 ABSENT: David Dean

MOTION CARRIED

Motion to Re-Appoint P/T Building and Grounds Custodian for 2014

Motion by Karl Brabenec, 2nd by Arthur Trovei to re-appoint Stanley Osiecki as P/T Building and Grounds Custodian for 2014.

VOTE: 3 AYES: Gary Spears, Arthur Trovei, Karl Brabenec

1 ABSENT: David Dean

MOTION CARRIED

Motion to Re-Appoint P/T Dog Control Officer

Motion by Karl Brabenec, 2nd by Arthur Trovei to re-appoint Thomas Yonskie as P/T Dog Control Officer for the Town of Deerpark for 2014.

VOTE: 3 AYES: Gary Spears, Arthur Trovei, Karl Brabenec

1 ABSENT: David Dean

MOTION CARRIED

**TOWN OF DEERPARK
TOWN BOARD MEETING
ANNUAL RE-ORGANIZATION MEETING
MONDAY, JANUARY 6, 2014**

Motion to Re-Appoint Emergency Management P/T Clerk

Motion by Karl Brabenec, 2nd by Gary Spears to re-appoint Joyce Cirulli as Emergency Management P/T Clerk for 2014.

VOTE: 3 AYES: Gary Spears, Arthur Trovei, Karl Brabenec

1 ABSENT: David Dean

MOTION CARRIED

Motion to Re-Appoint P/T Clerk to the Planning Board and Zoning Board of Appeals

Motion by Karl Brabenec, 2nd by Gary Spears to re-appoint Barbara Brollier as P/T Clerk to the Planning Board and Zoning Board of Appeals for 2014.

VOTE: 3 AYES: Gary Spears, Arthur Trovei, Karl Brabenec

1 ABSENT: David Dean

MOTION CARRIED

Motion to Re-Appoint Clerk to the Board of Assessment Review

Motion by Karl Brabenec, 2nd by Gary Spears to re-appoint Barbara Brollier as Clerk to the Board of Assessment Review for 2014.

VOTE: 3 AYES: Gary Spears, Arthur Trovei, Karl Brabenec

1 ABSENT: David Dean

MOTION CARRIED

Motion to Re-Appoint P/T Highway Department Clerk

Motion by Karl Brabenec, 2nd by Gary Spears to re-appoint Patrice Eyerman as P/T Highway Department Clerk for 2014.

VOTE: 3 AYES: Gary Spears, Arthur Trovei, Karl Brabenec

1 ABSENT: David Dean

MOTION CARRIED

Motion to Re-Appoint Police Commissioner

Motion by Gary Spears, 2nd by Arthur Trovei to re-appoint Karl A. Brabenec as Police Commissioner for the Town of Deerpark for 2014.

VOTE: 3 AYES: Gary Spears, Arthur Trovei, Karl Brabenec

1 ABSENT: David Dean

MOTION CARRIED

Motion to Re-Appoint Zoning Officer

Motion by Gary Spears, 2nd by Arthur Trovei to re-appoint Karl A. Brabenec as Zoning Officer for the Town of Deerpark for 2014.

VOTE: 3 AYES: Gary Spears, Arthur Trovei, Karl Brabenec

1 ABSENT: David Dean

MOTION CARRIED

Motion to Re-Appoint Representatives for the Upper Delaware Scenic Byway Committee

Motion by Karl Brabenec, 2nd by Gary Spears to re-appoint Virginia Dudko and Norma Schadt as Representatives for the Upper Delaware Scenic Byway Committee for 2014.

VOTE: 3 AYES: Gary Spears, Arthur Trovei, Karl Brabenec

1 ABSENT: David Dean

MOTION CARRIED

Motion to Re-Appoint Voting Delegate and Alternate Voting Delegate for the Upper Delaware Council

Motion by Karl Brabenec, 2nd by Gary Spears to re-appoint David Dean as Voting Delegate, and Virginia Dudko as Alternate for the Upper Delaware Council for 2014.

VOTE: 3 AYES: Gary Spears, Arthur Trovei, Karl Brabenec

1 ABSENT: David Dean

MOTION CARRIED

**TOWN OF DEERPARK
TOWN BOARD MEETING
ANNUAL RE-ORGANIZATION MEETING
MONDAY, JANUARY 6, 2014**

Motion to Re-Appoint Webmaster for Official Web Site

Motion by Karl Brabenec, 2nd by Gary Spears to re-appoint Noel Malsberg as Webmaster for the official web site of the Town of Deerpark for 2014.

VOTE: 3 AYES: Gary Spears, Arthur Trovei, Karl Brabenec

1 ABSENT: David Dean

MOTION CARRIED

Motion to Re-Appoint Planning Board Chairman

Motion by Karl Brabenec, 2nd by Gary Spears to re-appoint Alan Schock as Chairman of the Planning Board for 2014.

VOTE: 3 AYES: Gary Spears, Arthur Trovei, Karl Brabenec

1 ABSENT: David Dean

MOTION CARRIED

Motion to Re-Appoint Planning Board Vice-Chairman

Motion by Karl Brabenec, 2nd by Gary Spears to re-appoint Robert Vicaretti, Sr. as Vice Chairman of the Planning Board for 2014.

VOTE: 3 AYES: Gary Spears, Arthur Trovei, Karl Brabenec

1 ABSENT: David Dean

MOTION CARRIED

Motion to Appoint Planning Board Alternate

Motion by Karl Brabenec, 2nd by Gary Spears to appoint Steven Weiner as Alternate to the Planning Board for 2014.

VOTE: 3 AYES: Gary Spears, Arthur Trovei, Karl Brabenec

1 ABSENT: David Dean

MOTION CARRIED

Motion to Appoint Zoning Board of Appeals Chairman

Motion by Karl Brabenec, 2nd by Gary Spears to appoint Daniel Witt as Chairman of the Zoning Board of Appeals for 2014.

VOTE: 3 AYES: Gary Spears, Arthur Trovei, Karl Brabenec

1 ABSENT: David Dean

MOTION CARRIED

Motion to Appoint Zoning Board of Appeals Vice-Chairman

Motion by Karl Brabenec, 2nd by Gary Spears to appoint James Harrington as Vice Chairman of the Zoning Board of Appeals for 2014.

VOTE: 3 AYES: Gary Spears, Arthur Trovei, Karl Brabenec

1 ABSENT: David Dean

MOTION CARRIED

Motion to Appoint Zoning Board of Appeals Member

Motion by Karl Brabenec, 2nd by Arthur Trovei to appoint Richard Lee Cornell as a Member of the Zoning Board of Appeals for a term to end December 31, 2018.

VOTE: 3 AYES: Gary Spears, Arthur Trovei, Karl Brabenec

1 ABSENT: David Dean

MOTION CARRIED

Motion to Appoint Zoning Board of Appeals Alternate

Motion by Karl Brabenec, 2nd by Arthur Trovei to appoint Christa Hoovler as Alternate for the Zoning Board of Appeals for 2014.

VOTE: 3 AYES: Gary Spears, Arthur Trovei, Karl Brabenec

1 ABSENT: David Dean

MOTION CARRIED

**TOWN OF DEERPARK
TOWN BOARD MEETING
ANNUAL RE-ORGANIZATION MEETING
MONDAY, JANUARY 6, 2014**

Motion to Re-Appoint Recreation Committee Chairman

Motion by Karl Brabenec, 2nd by Arthur Trovei to re-appoint Theresa Creegan as Chairman of the Recreation Committee for 2014.

VOTE: 3 AYES: Gary Spears, Arthur Trovei, Karl Brabenec

1 ABSENT: David Dean

MOTION CARRIED

Motion to Re-Appoint Ethics Committee Chairman

Motion by Karl Brabenec, 2nd by Arthur Trovei to Re-Appoint Frederick Witt as Chairman of the Ethics Committee for 2014.

VOTE: 3 AYES: Gary Spears, Arthur Trovei, Karl Brabenec

1 ABSENT: David Dean

MOTION CARRIED

Motion to Re-Appoint Veteran's Board Chairman

Motion by Karl Brabenec, 2nd by Arthur Trovei to re-appoint Floyd Babcock as Chairman of the Veterans Board of 2014.

VOTE: 3 AYES: Gary Spears, Arthur Trovei, Karl Brabenec

1 ABSENT: David Dean

MOTION CARRIED

Motion to Re-Appoint Museum Committee Chairman

Motion by Karl Brabenec, 2nd by Arthur Trovei to re-appoint Catherine Westfall as Chairman of the Museum Committee for 2014.

VOTE: 3 AYES: Gary Spears, Arthur Trovei, Karl Brabenec

1 ABSENT: David Dean

MOTION CARRIED

Motion to Re-Appoint Board of Assessment Review Member

Motion by Karl Brabenec, 2nd by Arthur Trovei to re-appoint Louis Rizzo as Member of the Board of Assessment Review for a term beginning 10/1/2013 and expiring 9/30/2018.

VOTE: 3 AYES: Gary Spears, Arthur Trovei, Karl Brabenec

1 ABSENT: David Dean

MOTION CARRIED

Motion to Re-Appoint Community Development Task Force Members

Motion by Karl Brabenec, 2nd by Arthur Trovei to re-appoint the following individuals to the Community Development Task Force for 2014: Karl A. Brabenec, David Dean, Arthur Trovei and Gary Spears.

VOTE: 3 AYES: Gary Spears, Arthur Trovei, Karl Brabenec

1 ABSENT: David Dean

MOTION CARRIED

Motion to Re-Appoint Recreation Committee Members

Motion by Karl Brabenec, 2nd by Arthur Trovei to re-appoint the following individuals to the Recreation Committee for 2014: Theresa Creegan, Gary Spears, Richard Lee Cornell and Florence Santini.

VOTE: 3 AYES: Gary Spears, Arthur Trovei, Karl Brabenec

1 ABSENT: David Dean

MOTION CARRIED

Motion to Re-Appoint Ethics Committee Members

Motion by Karl Brabenec, 2nd by Gary Spears to re-appoint the following individuals to the Ethics Committee for 2014: Fred Witt, Ann Keller and Julie Witherow.

VOTE: 3 AYES: Gary Spears, Arthur Trovei, Karl Brabenec

1 ABSENT: David Dean

MOTION CARRIED

**TOWN OF DEERPARK
TOWN BOARD MEETING
ANNUAL RE-ORGANIZATION MEETING
MONDAY, JANUARY 6, 2014**

Motion to Re-Appoint Museum Committee Members

Motion by Karl Brabenec, 2nd by Gary Spears to re-appoint the following individuals to the Museum Committee for 2014: Catherine Westfall, Barbara Johnson, Norma Schadt, Viola Sinsabaugh, Dan Witt, Brian Lewis, Nick Somarelli, Joan Applegate, Robert Burns, Lynn Burns, Susan Breyer, Peter Koenig, Nancy Koenig and Leonard Mercilliot.

VOTE: 3 AYES: Gary Spears, Arthur Trovei, Karl Brabenec

1 ABSENT: David Dean

MOTION CARRIED

Motion to Re-Appoint Veterans Board Members

Motion by Karl Brabenec, 2nd by Gary Spears to re-appoint the following individuals to the Veterans Board for 2014: Floyd Babcock, Wilbur Wesselius, George Keller, Colin Tunney, John Canuck, Steven Weiner, Dennis W. Simmons, Ad Hoc and Orange County Veterans Service Agency Director, Ad Hoc.

VOTE: 3 AYES: Gary Spears, Arthur Trovei, Karl Brabenec

1 ABSENT: David Dean

MOTION CARRIED

Motion to Name Association of Towns Voting Delegates

Motion by Arthur Trovei, 2nd by Gary Spears to name Karl A. Brabenec, as the voting delegate and Gary Spears as the alternate to the Association of Towns for 2014.

VOTE: 3 AYES: Gary Spears, Arthur Trovei, Karl Brabenec

1 ABSENT: David Dean

MOTION CARRIED

Motion to Set the Official Media

Motion by Karl Brabenec, 2nd by Gary Spears to set the Official Media for the Town of Deerpark for 2014 as follows:

Newspaper	(None)
Radio	Neversink Media Group
TV	Time Warner Cable News & News 12 – Hudson Valley
Internet:	Midhudsonnews.com

VOTE: 3 AYES: Gary Spears, Arthur Trovei, Karl Brabenec

1 ABSENT: David Dean

MOTION CARRIED

Motion to Set Hours of Operation for Deerpark Town Hall

Motion by Karl Brabenec, 2nd by Gary Spears to set hours of operation for Deerpark Town Hall, 420 Route 209, Huguenot, NY 12746, Monday – Friday 8:00 a.m. – 4:00 p.m.

VOTE: 3 AYES: Gary Spears, Arthur Trovei, Karl Brabenec

1 ABSENT: David Dean

MOTION CARRIED

Motion to Set All Regular Town Board Meeting Dates

Motion by Karl Brabenec, 2nd by Gary Spears to set all Regular Town Board Meeting dates on the First and Third Mondays of the month to be held at the Deerpark Town Hall, 420 Route 209, Huguenot, NY 12746 at 7:30 p.m., unless the date falls on a Federal Holiday or otherwise changed by a majority of the Town Board. (List attached to Official Minutes)

VOTE: 3 AYES: Gary Spears, Arthur Trovei, Karl Brabenec

1 ABSENT: David Dean

MOTION CARRIED

Motion to Accept the 2014 Holiday Schedule

Motion by Karl Brabenec, 2nd by Gary Spears to accept the 2014 Holiday Schedule as indicated:

**TOWN OF DEERPARK
TOWN BOARD MEETING
ANNUAL RE-ORGANIZATION MEETING
MONDAY, JANUARY 6, 2014**

The Town Hall will be closed on the following days:

Wednesday, January 1 st	New Year's Day
Monday, January 20 th	Martin Luther King Jr. Day
Wednesday, February 12 th	Lincoln's Birthday
Monday, February 17 th	President's Day
Friday, April 18 th	Good Friday
Monday, May 26 th	Memorial Day
Friday, July 4 th	Independence Day
Monday, September 1 st	Labor Day
Monday, October 13 th	Columbus Day
Tuesday, November 4 th	Election Day
Tuesday, November 11 th	Veteran's Day
Thursday, November 27 th	Thanksgiving Day
Thursday, December 25 th	Christmas Day

VOTE: 3 AYES: Gary Spears, Arthur Trovei, Karl Brabenec

1 ABSENT: David Dean

MOTION CARRIED

Motion to Set Mileage Reimbursement Rate

Motion by Karl Brabenec, 2nd by Gary Spears to set Mileage Reimbursement Rate for 2014 as follows: Reimbursement rate for use of personal vehicles on Town Business at \$0.45 per mile.

VOTE: 3 AYES: Gary Spears, Arthur Trovei, Karl Brabenec

1 ABSENT: David Dean

MOTION CARRIED

Motion to Allow Use of Town Vehicles by Private Contractors

Motion by Karl Brabenec, 2nd by Gary Spears to allow designated representatives employed by Fusco Engineering and Land Surveying, P.C. to use town vehicles for the purposes of building inspection/code enforcement and for designated representatives employed by the County of Orange to use town vehicles for the purposes of town assessment/data collection until rescinded by a majority vote of this or future town boards.

VOTE: 3 AYES: Gary Spears, Arthur Trovei, Karl Brabenec

1 ABSENT: David Dean

MOTION CARRIED

Motion to Authorize Town Depositories

Motion by Karl Brabenec, 2nd by Gary Spears to authorize Officials who handle town funds to deposit funds in the bank of their choice provided it is located within the County of Orange and meets requirements as stipulated by the Office of the Comptroller, State of New York.

VOTE: 3 AYES: Gary Spears, Arthur Trovei, Karl Brabenec

1 ABSENT: David Dean

MOTION CARRIED

Motion to Authorize Supervisor to Pay Bills

Motion by Gary Spears, 2nd by Arthur Trovei to authorize the Supervisor to pay utility, postage, contract freight, and expense charges before audit by the Town Board. All claims to be presented at the next regular meeting of the Town Board.

VOTE: 3 AYES: Gary Spears, Arthur Trovei, Karl Brabenec

1 ABSENT: David Dean

MOTION CARRIED

**TOWN OF DEERPARK
TOWN BOARD MEETING
ANNUAL RE-ORGANIZATION MEETING
MONDAY, JANUARY 6, 2014**

Motion to Authorize Supervisor to Make Investment Transactions

Motion by Gary Spears, 2nd by Arthur Trovei to authorize the Supervisor to make investment transactions for the Town of Deerpark. Funds shall be deposited in FDIC insured commercial banks as per requirements set forth by the Office of the State Comptroller, State of New York. Investments shall be collateralized as per requirements of the Office of the State Comptroller.

VOTE: 3 AYES: Gary Spears, Arthur Trovei, Karl Brabenec

1 ABSENT: David Dean

MOTION CARRIED

Motion to Schedule an Internal Financial Audit Special Meeting

Motion by Karl Brabenec, 2nd by Gary Spears to schedule an Internal Financial Audit Special Meeting to be completed as per Comptroller's Office Regulations on the 14th of January, 2014 at 3:00 p.m. and to have the Town Clerk inform the necessary departments including but not limited to the Supervisor, Town Clerk, Town Justices and Tax Collector.

VOTE: 3 AYES: Gary Spears, Arthur Trovei, Karl Brabenec

1 ABSENT: David Dean

MOTION CARRIED

Motion to Authorize Heartland Payments System to Provide Payroll Services

Motion by Karl Brabenec, 2nd by Gary Spears to authorize Heartland Payment System to provide payroll services for 2014.

VOTE: 3 AYES: Gary Spears, Arthur Trovei, Karl Brabenec

1 ABSENT: David Dean

MOTION CARRIED

Motion to Continue to Maintain Petty Cash Fund

Motion by Karl Brabenec, 2nd by Gary Spears to continue to maintain petty cash fund in the Offices of the Town Clerk and Supervisor in the amount of \$100.00 per office.

VOTE: 3 AYES: Gary Spears, Arthur Trovei, Karl Brabenec

1 ABSENT: David Dean

MOTION CARRIED

Motion to Authorize Vehicles Use by Town Officials

Motion by Karl Brabenec, 2nd by Gary Spears to authorize vehicles presently under jurisdiction of the Supervisor's Office, which may be used by Town Officials on Town Business remain as such.

VOTE: 3 AYES: Gary Spears, Arthur Trovei, Karl Brabenec

1 ABSENT: David Dean

MOTION CARRIED

Motion to Grant Permission for Polling Places

Motion by Karl Brabenec, 2nd by Gary Spears to Grant Permission to the Orange County Board of Elections to use the following town facilities as polling places for 2014 elections: Building No. 2, Route 209, Huguenot, NY.

VOTE: 3 AYES: Gary Spears, Arthur Trovei, Karl Brabenec

1 ABSENT: David Dean

MOTION CARRIED

Motion to Pay NYS Association of Towns Dues

Motion by Karl Brabenec, 2nd by Gary Spears to pay the \$1,200.00 dues to the NYS Association of Towns.

VOTE: 3 AYES: Gary Spears, Arthur Trovei, Karl Brabenec

1 ABSENT: David Dean

MOTION CARRIED

**TOWN OF DEERPARK
TOWN BOARD MEETING
ANNUAL RE-ORGANIZATION MEETING
MONDAY, JANUARY 6, 2014**

Motion to Pay OC Association of Towns, Villages and Cities Dues

Motion by Karl Brabenec, 2nd by Gary Spears to pay the \$100.00 dues to the Orange County Association of Towns, Villages and Cities, along with \$250.00 contribution towards the sponsorship of the Orange County Hospitality Suite at the New York City Association of Towns Conference.

VOTE: 3 AYES: Gary Spears, Arthur Trovei, Karl Brabenec

1 ABSENT: David Dean

MOTION CARRIED

Motion to Authorize Advanced Pay for NYS Association of Towns School

Motion by Karl Brabenec, 2nd by Gary Spears to authorize vouchers for Hotel/Lodging, registration costs and travel costs for the NYS Association of Towns School and to pay necessary costs in advance. Furthermore, that no reimbursements will be made for any cost involving food or beverage.

VOTE: 3 AYES: Gary Spears, Arthur Trovei, Karl Brabenec

1 ABSENT: David Dean

MOTION CARRIED

Motion to Adopt the Town of Deerpark Fee Schedule

Motion by Karl Brabenec, 2nd by Gary Spears to adopt the Town of Deerpark Fee Schedule for 2014.

VOTE: 3 AYES: Gary Spears, Arthur Trovei, Karl Brabenec

1 ABSENT: David Dean

MOTION CARRIED

Motion to Adopt the Town of Deerpark Building Department Rate Schedule

Motion by Karl Brabenec, 2nd by Gary Spears to adopt the Town of Deerpark Building Department Rate Schedule for 2014.

VOTE: 3 AYES: Gary Spears, Arthur Trovei, Karl Brabenec

1 ABSENT: David Dean

MOTION CARRIED

Motion to Approve Supervisor Signing Labor Attorney Agreement

Motion by Gary Spears, 2nd by Arthur Trovei to approve Supervisor to sign agreement with Thomas, Drohan, Waxman, Petigrow & Mayle, LLP as our Labor Attorney for 2014.

VOTE: 3 AYES: Gary Spears, Arthur Trovei, Karl Brabenec

1 ABSENT: David Dean

MOTION CARRIED

Motion to Retain Services of Town Board's Labor Consultant and Negotiator

Motion by Karl Brabenec, 2nd by Arthur Trovei to retain the services of Michael Richardson as the Town Board's Labor Consultant and Negotiator for any contract negotiations in 2014.

VOTE: 3 AYES: Gary Spears, Arthur Trovei, Karl Brabenec

1 ABSENT: David Dean

MOTION CARRIED

Motion to Adopt Resolution No. 1 of 2014 – Approving the Form of Official Undertaking of Municipal Officers

Motion by Gary Spears, 2nd by Arthur Trovei to adopt Resolution No. 1 of 2014 approving the Form of Official Undertaking of Municipal Officers of the Town and the manner of execution and the sufficiency of the Town's Insurance Company as surety.

VOTE: 3 AYES (Roll Call): Arthur Trovei, Gary Spears, Karl Brabenec

1 ABSENT: David Dean

MOTION CARRIED

**TOWN OF DEERPARK
TOWN BOARD MEETING
ANNUAL RE-ORGANIZATION MEETING
MONDAY, JANUARY 6, 2014**

Motion to Adopt Resolution No. 2 of 2014 – Approval for Highway Department Schedule of Road Fixtures and Expenditures

Motion by Gary Spears, 2nd by Arthur Trovei to adopt Resolution No. 2 of 2014 – Approval for Highway Department Schedule of Road Fixtures and Expenditures for 2014.

VOTE: 3 AYES (Roll Call): Arthur Trovei, Gary Spears, Karl Brabenec

1 ABSENT: David Dean

MOTION CARRIED

Motion to Table Resolution Regarding Personnel Policy for Deerpark Town Employees

Motion by Karl Brabenec, 2nd by Gary Spears to table the resolution regarding the Personnel Policy for the Deerpark Town Employees.

VOTE: 3 AYES: Gary Spears, Arthur Trovei, Karl Brabenec

1 ABSENT: David Dean

MOTION CARRIED

Motion to Adopt Resolution No. 3 of 2014 – Implementation of P-Card System

Motion by Gary Spears, 2nd by Arthur Trovei to adopt Resolution No. 3 of 2014 – Implementation of P-Card System, a corporate MasterCard account.

VOTE: 3 AYES (Roll Call): Arthur Trovei, Gary Spears, Karl Brabenec

1 ABSENT: David Dean

MOTION CARRIED

Motion to Set Public Hearing on Introduction of Local Law No. 1 of 2014 – A Local Law Amending Chapter 70 of the Town of Deerpark Code Regarding Updates to the Town's Procurement Policy

Motion by Karl Brabenec, 2nd by Gary Spears to set Public Hearing on Introduction of Local Law No. 1 of 2014 – A Local Law Amending Chapter 70 of the Town of Deerpark Code Regarding Updates to the Town's Procurement Policy on January 27, 2014 at 7:35 p.m. at the Town Hall in the Town of Deerpark.

VOTE: 3 AYES: Gary Spears, Arthur Trovei, Karl Brabenec

1 ABSENT: David Dean

MOTION CARRIED

Motion to Set Public Hearing on Introduction of Local Law No. 2 of 2014 – A Local Law Amending Chapter 102, Assemblies, Mass Public, of the Code of the Town of Deerpark

Motion by Gary Spears, 2nd by Arthur Trovei to set Public Hearing on Introduction of Local Law No. 2 of 2014 – A Local Law Amending Chapter 102, Assemblies, Mass Public, of the Code of the Town of Deerpark on January 27, 2014 at 7:45 p.m. at the Town Hall in the Town of Deerpark.

VOTE: 3 AYES: Gary Spears, Arthur Trovei, Karl Brabenec

1 ABSENT: David Dean

MOTION CARRIED

Supervisor Brabenec mentioned that Applications for the Board Vacancy would remain open until Tuesday, January 21, 2014. On the 27th of January or shortly thereafter, they will interview applicants and optimally he would like to have somebody in place by February 3, 2014 and be prepared to attend the Association of Towns class. He asked Florence Santini, Town Clerk how many applications they had and she confirmed three at that time.

Supervisor Brabenec said that the PBA requested on the 27th of January, after the meeting is over to have an Executive Session to discuss potential litigation that they have.

Supervisor Brabenec said that he and the Town Accountant have begun updating the Three Year Financial Plan that is required by their previous resolution in the previous years. That should be done in the next couple of weeks.

Florence T. Santini, Town Clerk announced the 2014 New York State Association of Towns Training scheduled on February 16-19, 2014 at the Hilton New York in the city. This is a training session for town officials. The training events begin on Sunday (the agenda was read and is on file in the Town Clerk's Office).

**TOWN OF DEERPARK
TOWN BOARD MEETING
ANNUAL RE-ORGANIZATION MEETING
MONDAY, JANUARY 6, 2014**

Appropriations, Budget and Payment of Bills

Motion to Pay Bills

Motion by Karl Brabenec, 2nd by Gary Spears to pay bills that have been signed by three council members and may be viewed in the Town Clerk's Office.

General Fund Abstract #23 of 2013 in the amount of \$223,738.74

Highway Fund Abstract #23 of 2013 in the amount of \$33,398.73

Deerpark Manor Street Lighting Abstract #15 in the amount of \$68.46

VOTE: 3 AYES: Gary Spears, Arthur Trovei, Karl Brabenec

1 ABSENT: David Dean

MOTION CARRIED

Motion to Accept Budget Officer's Report for December 2013

Motion by Gary Spears, 2nd by Arthur Trovei to accept the Budget Officer's Report as of December 30, 2013.

VOTE: 3 AYES: Gary Spears, Arthur Trovei, Karl Brabenec

1 ABSENT: David Dean

MOTION CARRIED

Closing Board Comments

Councilman Spears wished Councilman Dean a speedy recovery. He looked forward to attending the Association of Towns meetings to help them in running this town and learning more.

Councilman Trovei wishes David Dean a speedy recovery and wished David Hoovler well, and all of Orange County.

Supervisor Brabenec expressed his condolences again to the Ed Wilson family and what a loss he was to the community. He wished a speedy recovery to Ed Hughson and the Assessor Clerk, who were currently ill.

Attorney Glen Plotsky said he had an update on a personnel matter.

Motion to Enter Executive Session at 9:10 p.m. to Discuss Personnel Litigation

Motion by Karl Brabenec, 2nd by Arthur Trovei to enter Executive Session at 9:10 p.m. for the purpose of discussing personnel litigation and invite in Attorney Glen Plotsky.

VOTE: 3 AYES: Gary Spears, Arthur Trovei, Karl Brabenec

1 ABSENT: David Dean

MOTION CARRIED

Motion to Re-enter Regular Session at 9:43 p.m.

Motion by Gary Spears, 2nd by Arthur Trovei to re-enter Regular Session at 9:43 p.m.

VOTE: 3 AYES: Gary Spears, Arthur Trovei, Karl Brabenec

1 ABSENT: David Dean

MOTION CARRIED

Motion to Adjourn at 9:44 p.m.

Motion by Karl Brabenec, 2nd by Gary Spears to adjourn at 9:44 p.m.

VOTE: 3 AYES: Gary Spears, Arthur Trovei, Karl Brabenec

1 ABSENT: David Dean

MOTION CARRIED

Respectfully submitted by,

Florence T. Santini
Town Clerk

