

**TOWN OF DEERPARK  
TOWN BOARD MEETING  
ANNUAL RE-ORGANIZATION MEETING  
MONDAY, JANUARY 5, 2015**  
Meeting was held at Town Hall, 420 Route 209, Huguenot, NY 12746

**Invocation** by Arthur Trovei

**Attendance**

**Supervisor:** Gary Spears

**Councilmember's:** Ken Smith, Arthur Trovei, David Dean

**Attorney:** Glen Plotsky

**Engineer:** Alfred Fusco, Jr.

**Call to Order** at 7:35 p.m.

**Pledge of Allegiance** by David Dean

The meeting opened with Florence Santini, Town Clerk giving the Oath of Office to Ken Smith as Councilman.

Additions or Changes to Agenda

**Motion to Add to the Agenda – Advertise for Board Openings**

Motion by Gary Spears, 2<sup>nd</sup> by Arthur Trovei to add to the Agenda to advertise for Zoning Board of Appeals opening, Board of Assessment Review opening and a Planning Board Alternate opening.

**VOTE: 4 AYES:** Ken Smith, Arthur Trovei, David Dean, Gary Spears

**MOTION CARRIED**

Presentations/Communications - None

**Motion to Approve Board Minutes from December 1, 2014**

Motion by David Dean, 2<sup>nd</sup> by Ken Smith to approve Board Minutes from December 1, 2014.

**VOTE: 4 AYES:** Ken Smith, Arthur Trovei, David Dean, Gary Spears

**MOTION CARRIED**

Public Comment Period – None

New Business

**Motion to Accept Letter of Resignation from Christa Hoovler, ZBA Member**

Motion by Ken Smith, 2<sup>nd</sup> by David Dean to accept the letter of resignation from Christa Hoovler as a Zoning Board of Appeals member as read.

Discussion: Supervisor Spears clarified that the need for her resignation was due to being an employee of the Building Department with Fusco Engineering and there would be a conflict of interest.

**VOTE: 4 AYES:** Ken Smith, Arthur Trovei, David Dean, Gary Spears

**MOTION CARRIED**

**Town Supervisor's Appointments 2015:**

Deputy Supervisor – David Dean

Budget Officer – Gary Spears

Bookkeeper/Clerk to the Supervisor (FT) – Danielle L. Glynn

Historian – Lynn Burns

Deputy Historian – Norma Schadt

Emergency Management Director – Jack Flynn

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**2015 Liaisons:**

Arthur Trovei – BAR, Courts, Community Development Task Force, Historian, Museum  
 Kenneth Smith – Ethics Committee, City of Port Jervis, Fire Department, Ambulance  
 (New Member) -- Recreation, Senior Clubs & Senior Shuttle, DCO  
 David Dean – UDC, UDSB, School District, Cable Commission, Planning Board, ZBA, Veteran  
 Gary Spears – Police Department, Highway Department, Assessor, Tax Collector, Building Maintenance, Town Clerk,  
 Emergency Management

**Motion to Set Salaries for Elected Officials:**

Motion by Arthur Trovei, 2<sup>nd</sup> by Ken Smith to accept the salaries for elected officials as per budget for 2015 as follows:

<b><u>Position</u></b>	<b><u>Annual Salary (Gross per week/month)</u></b>	<b><u>To Be Paid</u></b>
Supervisor	\$34,730.00 (\$667.88 per week)	Salary – Weekly
Town Clerk	\$41,996.00 (\$807.62 per week)	Salary – Weekly (\$922.99)
Highway Superintendent	\$53,954.00 (\$1,037.58 per week)	Salary – Weekly
Councilman 4 @	\$ 8,000.00 (\$666.67 per month)	Salary – Monthly
Town Justice 2 @	\$20,863.00 (\$1,738.58 per month)	Salary – Monthly
Tax Collector	\$13,985.00 (\$1,165.42 per month)	Salary – Monthly

**VOTE: 4 AYES:** Ken Smith, Arthur Trovei, David Dean, Gary Spears

**MOTION CARRIED**

**Motion to Set Salaries/Stipends for Appointed Officials:**

Motion made by Arthur Trovei, 2<sup>nd</sup> by Ken Smith, to set salaries for Appointed Officials as per budget for 2015 as follows:

<b><u>Position</u></b>	<b><u>Annual Salary</u></b>	<b><u>To Be Paid</u></b>
Town Attorney	\$50,000.00 (\$3,034.50 per month)	Monthly
Town Engineer	Up to \$50,000.00	As needed – per abstract
Town Accountant	Up to \$39,000.00	As needed – Monthly
Budget Officer	\$6,000.00 (\$500.00 per month)	Monthly
Parks Maintenance Superintendent	\$7,500.00 (\$625.00 per month)	Monthly
Deputy Supervisor	\$6,000 (\$500.00 per month)	Monthly
Registrar of Vital Statistics	\$2,500.00 (\$48.08 per week)	w/weekly TC Salary
Records Management Officer	\$2,500.00 (\$48.08 per week)	w/weekly TC Salary
Senior Council Coordinator	\$2,000.00 (\$38.46 per week)	w/weekly TC Salary
Court Stenographer	\$125.00/first hour - \$25 per additional hour & \$1.75 per page as needed	

**VOTE: 4 AYES:** Ken Smith, Arthur Trovei, David Dean, Gary Spears

**MOTION CARRIED**

**Motion to Set Salaries for the Police Department According to Contract Schedule of Salaries**

Motion by David Dean, 2<sup>nd</sup> by Ken Smith to set salaries for the Police Department as per the Contract Schedule of Salaries.

**VOTE: 4 AYES:** Ken Smith, Arthur Trovei, David Dean, Gary Spears

**MOTION CARRIED**

**Motion to Set Salaries for the Highway Department Employees as per their Current Contract**

Motion by Arthur Trovei, 2<sup>nd</sup> by Ken Smith to Set Salaries for the Highway Department Employees as per their current contract.

**VOTE: 4 AYES:** Ken Smith, Arthur Trovei, David Dean, Gary Spears

**MOTION CARRIED**

**TOWN OF DEERPARK  
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**Motion to Set Salaries for Town Employees**

Motion by Arthur Trovei, 2<sup>nd</sup> by Ken Smith to accept the salaries for Town Employees as per budget for 2015 as follows:

<b><u>Position</u></b>	<b><u>Pay/Hours per week/Max per year/Frequency of pay</u></b>
Building & Grounds Custodian (PT)	\$12.24/hour for 20 hours per week up to \$13,000/year to be paid weekly
Deputy Tax Collector (PT)	\$10.61/hour to work as needed up to \$1,680/year to be paid weekly
Dog Control Officer (PT)	\$15.02/hour to work as needed up to \$8,800/year to be paid monthly
Bookkeeper/Clerk to Supervisor (FT)	\$677.02/weekly for 35 hours per week up to \$35,205/year
Assist. Assessor	\$18.83/hour for 20 hours per week up to \$19,760/year to be paid weekly
Clerk – Assessor’s Office (PT)	\$12.50/hour for 20 hours per week up to \$13,260/year to be paid weekly
Deputy Town Clerk 1 (PT)	\$13.52/hour for 25 hours per week up to \$17,875/year to be paid weekly
Deputy Town Clerk 2 (PT)	\$13.01/hour for 25 hours per week up to \$17,225/year to be paid weekly
Highway Department Clerk (PT)	\$14.59/hour for 30 hours per week up to \$22,760/year to be paid weekly
Court Officer (PT) (Osowick & Wulff)	\$12.24/hour to work as needed up to \$4,500/year to be paid monthly
Court Clerk (PT) (Judge Osowick)	\$14.05/hour to work as needed up to \$14,653/year to be paid monthly
Court Clerk (PT) (Judge Wulff)	\$12.24/hour to work as needed up to \$13,000/year to be paid weekly
ZBA Clerk	\$13.86/hour per diem as needed to be paid monthly
Planning Board Clerk	\$13.86/hour per diem as needed to be paid monthly
BAR Clerk	\$13.86/hour per diem as needed to be paid monthly
Emergency Management Clerk	\$13.86/hour per diem as needed to be paid monthly
Floating Clerk (E. Osowick)	\$12.24/hour per diem as needed to be paid monthly
Floating Clerk (S. Sosonowski)	\$12.24/hour per diem as needed to be paid weekly as works
Floating Clerk (R. Tenke)	\$13.86/hour per diem as needed to be paid weekly as works

Discussion: Councilman Trovei asked for the difference between court clerks and Supervisor Spears said it was usually due to their length of service and may also be a level of qualifications. Supervisor Spears said that the Assessor’s PT Clerk states 20 hours, but in order to keep that office open from 8 to 4 five days a week, they moved the Assessor’s Clerk to \$12.50 an hour up to 30 hours a week up to \$19,500 a year.

**Motion to Set Salaries for Town Employees as Amended**

Motion by Arthur Trovei, 2<sup>nd</sup> by Ken Smith to accept the salaries for Town Employees as per budget for 2015 as amended.

**VOTE: 4 AYES:** Ken Smith, Arthur Trovei, David Dean, Gary Spears

**MOTION CARRIED**

**Motion to Set Stipends for Municipal Boards Chairmen and Members**

Motion by David Dean, 2<sup>nd</sup> by Ken Smith to approve the following stipends for municipal boards chairmen and members in 2015.

<b><u>Position</u></b>	<b><u>Annual Salary</u></b>	<b><u>To Be Paid</u></b>
Planning Board, ZBA, BAR	\$35.00 per meeting	As attended, Quarterly
Planning Board, ZBA, BAR Chairmen	\$55.00 per meeting	As attended, Quarterly
Planning Board, ZBA Alternates	no payment unless voting at meeting (\$35.00 per meeting)	As attended, Quarterly

**VOTE: 4 AYES:** Ken Smith, Arthur Trovei, David Dean, Gary Spears

**MOTION CARRIED**

**Motion to Re-Appoint Fusco Engineering and Land Surveying, P.C. as Town Engineering Firm**

Motion by Arthur Trovei, 2<sup>nd</sup> by Ken Smith to re-appoint Fusco Engineering and Land Surveying, P.C. as Engineering Firm for the Town of Deerpark.

**VOTE: 4 AYES:** Ken Smith, Arthur Trovei, David Dean, Gary Spears

**MOTION CARRIED**

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**Motion to Re-Appoint R.C. Lain Insurance as Town Insurance Agency**

Motion by Arthur Trovei, 2<sup>nd</sup> by Ken Smith to re-appoint R.C. Lain Insurance as Insurance Agency for the Town of Deerpark.

**VOTE: 4 AYES:** Ken Smith, Arthur Trovei, David Dean, Gary Spears

**MOTION CARRIED**

**Motion to Appoint Robert W. Schultz, CPA as Town Accountant**

Motion by Arthur Trovei, 2<sup>nd</sup> by Ken Smith to appoint Robert W. Schultz, CPA as Accountant for the Town of Deerpark.

**VOTE: 4 AYES:** Ken Smith, Arthur Trovei, David Dean, Gary Spears

**MOTION CARRIED**

**Motion to Accept Department Head Re-Appointment of P/T Deputy Town Clerk 1**

Motion by Arthur Trovei, 2<sup>nd</sup> by Ken Smith to accept Department Head re-appointment of Kathleen A. Basile as P/T Deputy Town Clerk 1 for 2015.

**VOTE: 4 AYES:** Ken Smith, Arthur Trovei, David Dean, Gary Spears

**MOTION CARRIED**

**Motion to Accept Department Head Re-Appointment of P/T Deputy Town Clerk 2**

Motion by Arthur Trovei, 2<sup>nd</sup> by Ken Smith to accept Department Head re-appointment of Theresa Creegan as P/T Deputy Town Clerk 2 for 2015.

**VOTE: 4 AYES:** Ken Smith, Arthur Trovei, David Dean, Gary Spears

**MOTION CARRIED**

**Motion to Accept Department Head Re-Appointment of Unpaid Deputy Clerk**

Motion by Arthur Trovei, 2<sup>nd</sup> by Ken Smith to accept Department Head re-appointment of Dominick "Tar" Santini as Unpaid Deputy Clerk for 2014.

**VOTE: 4 AYES:** Ken Smith, Arthur Trovei, David Dean, Gary Spears

**MOTION CARRIED**

**Motion to Accept Department Head Appointment of Deputy Tax Collector**

Motion by Arthur Trovei, 2<sup>nd</sup> by Ken Smith to accept Department Head re-appointment of Patrick Creegan as Deputy Tax Collector for 2015.

**VOTE: 4 AYES:** Ken Smith, Arthur Trovei, David Dean, Gary Spears

**MOTION CARRIED**

**Motion to Accept Department Head Re-Appointment of Deputy Superintendent of Highways**

Motion by Arthur Trovei, 2<sup>nd</sup> by Ken Smith to accept Department Head re-appointment of John W. Decker as Deputy Superintendent of Highways for 2015.

**VOTE: 4 AYES:** Ken Smith, Arthur Trovei, David Dean, Gary Spears

**MOTION CARRIED**

**Motion to Re-Appoint Parks Maintenance Superintendent**

Motion by Arthur Trovei, 2<sup>nd</sup> by Ken Smith to re-appoint Edward A. Hughson as Parks Maintenance Superintendent for 2015.

**VOTE: 4 AYES:** Ken Smith, Arthur Trovei, David Dean, Gary Spears

**MOTION CARRIED**

**Motion to Re-Appoint Senior Council Town Coordinator**

Motion by Arthur Trovei, 2<sup>nd</sup> by Ken Smith to re-appoint Florence T. Santini as Senior Council Town Coordinator for 2015.

**VOTE: 4 AYES:** Ken Smith, Arthur Trovei, David Dean, Gary Spears

**MOTION CARRIED**

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**Motion to Accept Department Head Appointment of P/T Assistant Assessor**

Motion by Arthur Trovei, 2<sup>nd</sup> by Ken Smith to accept Department Head Appointment of Ali Chamois as P/T Assistant to the Assessor's Office for 2015.

**VOTE: 4 AYES:** Ken Smith, Arthur Trovei, David Dean, Gary Spears

**MOTION CARRIED**

**Motion to Accept Department Head Appointment of P/T Clerk to Assessor's Office**

Motion by Arthur Trovei, 2<sup>nd</sup> by Ken Smith to accept Department Head Appointment of Kim Quellmalz as P/T Clerk to the Assessor's Office for 2015.

**VOTE: 4 AYES:** Ken Smith, Arthur Trovei, David Dean, Gary Spears

**MOTION CARRIED**

**Motion to Re-Appoint P/T Building Inspector/Code Enforcement Officer**

Motion by Arthur Trovei, 2<sup>nd</sup> by Ken Smith to re-appoint Alfred A. Fusco, III of Fusco Engineering and Land Surveying, P.C. as P/T Building Inspector/Code Enforcement Officer for the Town of Deerpark for 2015 as per contract.

**VOTE: 4 AYES:** Ken Smith, Arthur Trovei, David Dean, Gary Spears

**MOTION CARRIED**

**Motion to Re-Appoint P/T Deputy Building Inspector/Code Enforcement Officer**

Motion by Arthur Trovei, 2<sup>nd</sup> by Ken Smith to re-appoint Robert Emerson of Fusco Engineering and Land Surveying, P.C. as P/T Deputy Building Inspector/Code Enforcement Officer for the Town of Deerpark for 2015 as per contract.

**VOTE: 4 AYES:** Ken Smith, Arthur Trovei, David Dean, Gary Spears

**MOTION CARRIED**

**Motion to Re-Appoint P/T Assistant Building Inspector/Code Enforcement Officer**

Motion by Arthur Trovei, 2<sup>nd</sup> by Ken Smith to re-appoint Alfred A. Fusco, Jr. of Fusco Engineering and Land Surveying, P.C. as P/T Assistant Building Inspector/Code Enforcement Officer for the Town of Deerpark for 2015 as per contract.

**VOTE: 4 AYES:** Ken Smith, Arthur Trovei, David Dean, Gary Spears

**MOTION CARRIED**

**Motion to Re-Appoint P/T Clerk to Judge Wulff and P/T Clerk to Judge Osowick**

Motion by Arthur Trovei, 2<sup>nd</sup> by Ken Smith to re-appoint Suzanne Scales as P/T Clerk to Judge Wulff and Marylou Witkowski as P/T Clerk to Judge Osowick for 2015.

**VOTE: 4 AYES:** Ken Smith, Arthur Trovei, David Dean, Gary Spears

**MOTION CARRIED**

**Motion to Re-Appoint P/T Floating Clerks**

Motion by Arthur Trovei, 2<sup>nd</sup> by Ken Smith to re-appoint Emily Osowick, Regina Tenke, Suzanne Sosnowski as P/T Floating Clerks for the all of the Town of Deerpark 2015.

**VOTE: 4 AYES:** Ken Smith, Arthur Trovei, David Dean, Gary Spears

**MOTION CARRIED**

**Motion to Re-Appoint P/T Court Officer for Judge Osowick and Wulff**

Motion by Arthur Trovei, 2<sup>nd</sup> by Ken Smith to re-appoint Lou Taliento as the P/T Court Officer for Judge Osowick and Wulff for 2015.

**VOTE: 4 AYES:** Ken Smith, Arthur Trovei, David Dean, Gary Spears

**MOTION CARRIED**

**Motion to Re-Appoint P/T Groundskeeper for 2015**

Motion by Arthur Trovei, 2<sup>nd</sup> by Ken Smith to re-appoint Stanley Osiecki as P/T Groundskeeper for 2015.

**VOTE: 4 AYES:** Ken Smith, Arthur Trovei, David Dean, Gary Spears

**MOTION CARRIED**

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**Motion to Re-Appoint P/T Cleaner/Groundskeeper for 2015**

Motion by Arthur Trovei, 2<sup>nd</sup> by Ken Smith to re-appoint Darryl Ward as P/T Cleaner/Groundskeeper for 2015.

**VOTE: 4 AYES:** Ken Smith, Arthur Trovei, David Dean, Gary Spears

**MOTION CARRIED**

**Motion to Re-Appoint P/T Dog Control Officer**

Motion by Arthur Trovei, 2<sup>nd</sup> by Ken Smith to re-appoint Thomas Yonskie as P/T Dog Control Officer for the Town of Deerpark for 2015.

**VOTE: 4 AYES:** Ken Smith, Arthur Trovei, David Dean, Gary Spears

**MOTION CARRIED**

**Motion to Re-Appoint Emergency Management P/T Clerk**

Motion by Arthur Trovei, 2<sup>nd</sup> by Ken Smith to re-appoint Joyce Cirulli as Emergency Management P/T Clerk for 2015.

**VOTE: 4 AYES:** Ken Smith, Arthur Trovei, David Dean, Gary Spears

**MOTION CARRIED**

**Motion to Re-Appoint P/T Clerk to the Planning Board and Zoning Board of Appeals**

Motion by Arthur Trovei, 2<sup>nd</sup> by Ken Smith to re-appoint Barbara Brollier as P/T Clerk to the Planning Board and Zoning Board of Appeals for 2015.

**VOTE: 4 AYES:** Ken Smith, Arthur Trovei, David Dean, Gary Spears

**MOTION CARRIED**

**Motion to Re-Appoint P/T Highway Department Clerk**

Motion by Arthur Trovei, 2<sup>nd</sup> by Ken Smith to re-appoint Patrice Eyerman as P/T Highway Department Clerk for 2015.

**VOTE: 4 AYES:** Ken Smith, Arthur Trovei, David Dean, Gary Spears

**MOTION CARRIED**

**Motion to Re-Appoint Zoning Officer (Board Member)**

Motion by Gary Spears, 2<sup>nd</sup> by Smith to appoint David Dean as Zoning Officer for the Town of Deerpark for 2015.

**VOTE: 4 AYES:** Ken Smith, Arthur Trovei, David Dean, Gary Spears

**MOTION CARRIED**

**Motion to Re-Appoint Representatives for the Upper Delaware Scenic Byway Committee**

Motion by David Dean, 2<sup>nd</sup> by Ken Smith to re-appoint Virginia Dudko and Norma Schadt as Representatives for the Upper Delaware Scenic Byway Committee for 2015.

**VOTE: 4 AYES:** Ken Smith, Arthur Trovei, David Dean, Gary Spears

**MOTION CARRIED**

**Motion to Re-Appoint Voting Delegate and Alternate Voting Delegate for the Upper Delaware Council**

Motion by Arthur Trovei, 2<sup>nd</sup> by Ken Smith to re-appoint David Dean as Voting Delegate, and Virginia Dudko as Alternate for the Upper Delaware Council for 2014.

**VOTE: 3 AYES:** Ken Smith, Arthur Trovei, Gary Spears

**1 ABSTENTION:** David Dean

**MOTION CARRIED**

**Motion Re-Appoint Webmaster for Official Web Site**

Motion by Arthur Trovei, 2<sup>nd</sup> by Ken Smith to re-appoint Noel Malsberg as Webmaster for the official web site of the Town of Deerpark for 2015.

**VOTE: 4 AYES:** Ken Smith, Arthur Trovei, David Dean, Gary Spears

**MOTION CARRIED**

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**Motion to Re-Appoint Planning Board Chairman**

Motion by David Dean, 2<sup>nd</sup> by Ken Smith to re-appoint Alan Schock as Chairman of the Planning Board for 2015.

**VOTE: 4 AYES:** Ken Smith, Arthur Trovei, David Dean, Gary Spears

**MOTION CARRIED**

**Motion to Re-Appoint Planning Board Vice-Chairman**

Motion by David Dean, 2<sup>nd</sup> by Ken Smith to re-appoint Robert Vicaretti, Sr. as Vice Chairman of the Planning Board for 2015.

**VOTE: 4 AYES:** Ken Smith, Arthur Trovei, David Dean, Gary Spears

**MOTION CARRIED**

**Motion to Re-Appoint Planning Board Member**

Motion by David Dean, 2<sup>nd</sup> by Ken Smith to re-appoint Craig Wagner as Planning Board Member for a term beginning January 1, 2015 and expiring December 31, 2021.

**VOTE: 4 AYES:** Ken Smith, Arthur Trovei, David Dean, Gary Spears

**MOTION CARRIED**

**Motion to Appoint Zoning Board of Appeals Member**

Motion by David Dean, 2<sup>nd</sup> by Ken Smith to appoint Daniel Witt as a Member of the Zoning Board of Appeals for a term beginning January 1, 2015 and expiring December 31, 2019.

**VOTE: 4 AYES:** Ken Smith, Arthur Trovei, David Dean, Gary Spears

**MOTION CARRIED**

**Motion to Appoint Zoning Board of Appeals Chairman**

Motion by David Dean, 2<sup>nd</sup> by Ken Smith to appoint Daniel Witt as Chairman of the Zoning Board of Appeals for 2015.

**VOTE: 4 AYES:** Ken Smith, Arthur Trovei, David Dean, Gary Spears

**MOTION CARRIED**

**Motion to Appoint Zoning Board of Appeals Vice-Chairman**

Motion by David Dean, 2<sup>nd</sup> by Ken Smith to appoint James Harrington as Vice Chairman of the Zoning Board of Appeals for 2015.

**VOTE: 4 AYES:** Ken Smith, Arthur Trovei, David Dean, Gary Spears

**MOTION CARRIED**

**Motion to Re-Appoint Recreation Committee Chairman**

Motion by Gary Spears, 2<sup>nd</sup> by Ken Smith to re-appoint Theresa Creegan as Chairman of the Recreation Committee for 2015.

**VOTE: 4 AYES:** Ken Smith, Arthur Trovei, David Dean, Gary Spears

**MOTION CARRIED**

**Motion to Re-Appoint Ethics Committee Chairman**

Motion by David Dean, 2<sup>nd</sup> by Ken Smith to re-appoint Frederick Witt as Chairman of the Ethics Committee for 2015.

**VOTE: 4 AYES:** Ken Smith, Arthur Trovei, David Dean, Gary Spears

**MOTION CARRIED**

**Motion to Re-Appoint Veteran's Board Chairman**

Motion by Arthur Trovei, 2<sup>nd</sup> by Ken Smith to re-appoint Floyd Babcock as Chairman of the Veterans Board of 2015.

**VOTE: 4 AYES:** Ken Smith, Arthur Trovei, David Dean, Gary Spears

**MOTION CARRIED**

**Motion to Re-Appoint Museum Committee Chairman**

Motion by Arthur Trovei, 2<sup>nd</sup> by Ken Smith to re-appoint Catherine Westfall as Chairman of the Museum Committee for 2015.

**VOTE: 4 AYES:** Ken Smith, Arthur Trovei, David Dean, Gary Spears

**MOTION CARRIED**

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**Appoint Members Community Development Task Force Members**

Motion by Arthur Trovei, 2<sup>nd</sup> by Ken Smith to appoint the following individuals to the Community Development Task Force for 2015:

Gary Spears  
David Dean  
Arthur Trovei  
Kenneth Smith

**VOTE: 4 AYES:** Ken Smith, Arthur Trovei, David Dean, Gary Spears

**MOTION CARRIED**

**Motion to Advertise for Planning Board Alternate/Zoning Board of Appeals**

Motion by David Dean, 2<sup>nd</sup> by Ken Smith to advertise for Zoning Board of Appeals opening, Board of Assessment Review opening and a Planning Board Alternate opening.

**VOTE: 4 AYES:** Ken Smith, Arthur Trovei, David Dean, Gary Spears

**MOTION CARRIED**

Florence Santini, Town Clerk will take care of the advertising of these positions.

**Motion to Re-Appoint Recreation Committee Members**

Motion by Arthur Trovei, 2<sup>nd</sup> by Ken Smith to re-appoint the following individuals to the Recreation Committee for 2015:

Theresa Creegan  
Gary Spears  
Richard Lee Cornell  
Florence Santini  
Thomas Faggione.

**VOTE: 4 AYES:** Ken Smith, Arthur Trovei, David Dean, Gary Spears

**MOTION CARRIED**

**Motion to Re-Appoint Ethics Committee Members**

Motion by Arthur Trovei, 2<sup>nd</sup> by Ken Smith to re-appoint the following individuals to the Ethics Committee for 2015:

Fred Witt  
Ann Keller  
Julie Witherow  
Linda Otto

**VOTE: 4 AYES:** Ken Smith, Arthur Trovei, David Dean, Gary Spears

**MOTION CARRIED**

**Motion to Appoint Museum Committee Members**

Motion by Arthur Trovei, 2<sup>nd</sup> by Ken Smith to re-appoint the following individuals to the Museum Committee for 2015:

Catherine Westfall	Joan Applegate
Barbara Johnson	Robert Burns
Norma Schadt	Susan Breyer
Viola Sinsabaugh	Peter Koenig
Dean Sinsabaugh	Nancy Koenig
Dan Witt	Leonard Mercilliot
Brian Lewis	
Nick Somarelli	
Lynn Burns	

**VOTE: 4 AYES:** Ken Smith, Arthur Trovei, David Dean, Gary Spears

**MOTION CARRIED**



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**Motion to Re-Appoint Veterans Board Members**

Motion by Arthur Trovei, 2<sup>nd</sup> by Ken Smith to re-appoint the following individuals to the Veterans Board for 2015:

Floyd Babcock  
Wilbur Wesselius  
Colin Tunney  
Steven Weiner  
Dennis W. Simmons  
Harry Muller  
Tim Sheer  
Ad Hoc  
Orange County Veterans Service Agency Director

**VOTE: 4 AYES:** Ken Smith, Arthur Trovei, David Dean, Gary Spears

**MOTION CARRIED**

**Motion to Name Association of Towns Voting Delegates**

Motion by Arthur Trovei, 2<sup>nd</sup> by Ken Smith to name Gary Spears, as the voting delegate and Florence Santini as the alternate to the Association of Towns for 2015.

**VOTE: 4 AYES:** Ken Smith, Arthur Trovei, David Dean, Gary Spears

**MOTION CARRIED**

**Motion to Set the Official Media**

Motion by Arthur Trovei, 2<sup>nd</sup> by Ken Smith to set the Official Media for the Town of Deerpark for 2015 as follows:

Newspaper	(None)
Radio	Neversink Media Group
TV	Time Warner Cable News & News 12 – Hudson Valley
Internet:	Midhudsonnews.com

**VOTE: 4 AYES:** Ken Smith, Arthur Trovei, David Dean, Gary Spears

**MOTION CARRIED**

**Motion to Set Hours of Operation for Deerpark Town Hall**

Motion by Arthur Trovei, 2<sup>nd</sup> by Ken Smith to set hours of operation for Deerpark Town Hall, 420 Route 209, Huguenot, NY 12746, Monday – Friday, 8:00 a.m. – 4:00 p.m.

**VOTE: 4 AYES:** Ken Smith, Arthur Trovei, David Dean, Gary Spears

**MOTION CARRIED**

**Motion to Set All Regular Town Board Meeting Dates**

Motion by Arthur Trovei, 2<sup>nd</sup> by Ken Smith to set all Regular Town Board Meeting dates on the First and Third Mondays of the month to be held at the Deerpark Town Hall, 420 Route 209, Huguenot, NY 12746 at 7:30 p.m., unless the date falls on a Federal Holiday or otherwise changed by a majority of the Town Board. (List attached to Official Minutes)

**VOTE: 4 AYES:** Ken Smith, Arthur Trovei, David Dean, Gary Spears

**MOTION CARRIED**

**TOWN OF DEERPARK  
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**Motion to Accept the 2015 Holiday Schedule**

Motion by Arthur Trovei, 2<sup>nd</sup> by Ken Smith to accept the 2015 Holiday Schedule as indicated:

The Town Hall will be closed on the following days:

Thursday, January 1 <sup>st</sup>	New Year's Day
Monday, January 19 <sup>th</sup>	Martin Luther King Jr. Day
Thursday, February 12 <sup>th</sup>	Lincoln's Birthday
Monday, February 16 <sup>th</sup>	President's Day
Friday, April 3 <sup>rd</sup>	Good Friday
Monday, May 25 <sup>th</sup>	Memorial Day
Friday, July 3 <sup>rd</sup>	Independence Day
Monday, September 7 <sup>th</sup>	Labor Day
Monday, October 12 <sup>th</sup>	Columbus Day
Tuesday, November 3 <sup>rd</sup>	Election Day
Wednesday, November 11 <sup>th</sup>	Veteran's Day
Thursday, November 26 <sup>th</sup>	Thanksgiving Day
Friday, December 25 <sup>th</sup>	Christmas Day

**VOTE: 4 AYES:** Ken Smith, Arthur Trovei, David Dean, Gary Spears

**MOTION CARRIED**

**Motion to Set Mileage Reimbursement Rate**

Motion by Arthur Trovei, 2<sup>nd</sup> by Ken Smith to set Mileage Reimbursement Rate for 2015 as follows: Reimbursement rate for use of personal vehicles on Town Business at \$0.45 per mile.

**VOTE: 4 AYES:** Ken Smith, Arthur Trovei, David Dean, Gary Spears

**MOTION CARRIED**

**Motion to Allow Use of Town Vehicles by Private Contractors**

Motion by Arthur Trovei, 2<sup>nd</sup> by Ken Smith to allow designated representatives employed by Fusco Engineering and Land Surveying, P.C. to use town vehicles for the purposes of building inspection/code enforcement and for designated representatives employed by the County of Orange to use town vehicles for the purposes of town assessment/data collection until rescinded by a majority vote of this or future town boards.

**Amended Motion to Allow Use of Town Vehicles by Private Contractors**

Amended motion by Arthur Trovei, 2<sup>nd</sup> by Ken Smith to allow designated representatives employed by Fusco Engineering and Land Surveying, P.C. to use town vehicles for the purposes of building inspection/code enforcement until rescinded by a majority vote of this or future town boards.

**VOTE: 4 AYES:** Ken Smith, Arthur Trovei, David Dean, Gary Spears

**MOTION CARRIED**

**Motion to Authorize Town Depositories**

Motion by Arthur Trovei, 2<sup>nd</sup> by Ken Smith to authorize Officials who handle town funds to deposit funds in the bank of their choice provided it is located within the County of Orange and meets requirements as stipulated by the Office of the Comptroller, State of New York.

Discussion: Councilman Dean asked about having multiple bank accounts and the Supervisor said there were different banks used and Town Clerk Flo Santini added that just a few departments use banks and the Tax Collector looks for banking with interest, so uses a bank that offers that.

**VOTE: 4 AYES:** Ken Smith, Arthur Trovei, David Dean, Gary Spears

**MOTION CARRIED**

**TOWN OF DEERPARK  
TOWN BOARD MEETING  
ANNUAL RE-ORGANIZATION MEETING  
MONDAY, JANUARY 5, 2015**

**Motion to Authorize Supervisor to Pay Bills**

Motion by David Dean, 2<sup>nd</sup> by Ken Smith to authorize the Supervisor to pay utility, postage, contracts, and expense charges before audit by the Town Board. All claims to be presented at the next regular meeting of the Town Board.

Discussion: Councilman Trovei asked about the requirement of three signatures and the Supervisor clarified this was for expenses and Town Clerk Flo Santini explained there is a list of payments they go by, permitted to be paid and they are in the front of the vouchers in the abstracts.

**VOTE: 4 AYES:** Ken Smith, Arthur Trovei, David Dean, Gary Spears

**MOTION CARRIED**

**Motion to Authorize Supervisor to Make Investment Transactions**

Motion by David Dean, 2<sup>nd</sup> by Ken Smith to authorize the Supervisor to make investment transactions for the Town of Deerpark. Funds shall be deposited in FDIC insured commercial banks as per requirements set forth by the Office of the State Comptroller, State of New York. Investments shall be collateralized as per requirements of the Office of the State Comptroller.

**VOTE: 4 AYES:** Ken Smith, Arthur Trovei, David Dean, Gary Spears

**MOTION CARRIED**

**Motion to Schedule an Internal Financial Audit Special Meeting**

Motion by David Dean, 2<sup>nd</sup> by Ken Smith to schedule an Internal Financial Audit Special Meeting to be completed as per Comptroller's Office Regulations on the 20<sup>th</sup> of January, 2015 at 3:00 p.m. and to have the Town Clerk inform the necessary departments including but not limited to the Supervisor, Town Clerk, Town Justices and Tax Collector.

**VOTE: 4 AYES:** Ken Smith, Arthur Trovei, David Dean, Gary Spears

**MOTION CARRIED**

**Motion to Authorize Heartland Payments System to Provide Payroll Services**

Motion by Arthur Trovei, 2<sup>nd</sup> by Ken Smith to authorize Heartland Payment System to provide payroll services for 2015.

**VOTE: 4 AYES:** Ken Smith, Arthur Trovei, David Dean, Gary Spears

**MOTION CARRIED**

**Motion to Continue to Maintain Petty Cash Fund**

Motion by Arthur Trovei, 2<sup>nd</sup> by Ken Smith to continue to maintain petty cash fund in the Offices of the Town Clerk and Supervisor in the amount of \$100.00 per office.

**VOTE: 4 AYES:** Ken Smith, Arthur Trovei, David Dean, Gary Spears

**MOTION CARRIED**

**Motion to Authorize Vehicles Use by Town Officials**

Motion by Arthur Trovei, 2<sup>nd</sup> by Ken Smith to authorize vehicles presently under jurisdiction of the Supervisor's Office, which may be used by Town Officials on Town Business remain as such.

**VOTE: 4 AYES:** Ken Smith, Arthur Trovei, David Dean, Gary Spears

**MOTION CARRIED**

**Motion to Pay New York State Association of Towns Dues**

Motion by Arthur Trovei, 2<sup>nd</sup> by Ken Smith to pay the \$1,200.00 dues to the New York State Association of Towns.

**VOTE: 4 AYES:** Ken Smith, Arthur Trovei, David Dean, Gary Spears

**MOTION CARRIED**

**Motion to Pay Orange County Association of Towns, Villages and Cities Dues**

Motion by Arthur Trovei, 2<sup>nd</sup> by Ken Smith to pay the \$100.00 dues to the Orange County Association of Towns, Villages and Cities, along with \$250.00 contribution towards the sponsorship of the Orange County Hospitality Suite at the New York City Association of Towns Conference.

**VOTE: 4 AYES:** Ken Smith, Arthur Trovei, David Dean, Gary Spears

**MOTION CARRIED**

**TOWN OF DEERPARK  
TOWN BOARD MEETING  
ANNUAL RE-ORGANIZATION MEETING  
MONDAY, JANUARY 5, 2015**

Attorney Glen Plotsky asked the Board to review the set salary for the town attorney at the next meeting, as he didn't believe it was correct. More importantly, in the same column, both the Registrar of Vital Statistics and the Records Management Officer are indicated as \$2,000 but pursuant to the 2015 Budget the amounts should be \$2,500 or \$48.08 weekly. Supervisor Spears said that was his oversight and he apologized. He said they had budgeted up to \$50,000 for the attorney services for the year and the monthly fee they contracted for would need to be looked at. They'll review and approve the contracted fee for 2015.

**Amended Motion to Pay Town Attorney Contractual Fee for 2015**

Amended motion by Arthur Trovei, 2<sup>nd</sup> by Ken Smith Pay Town Attorney his contractual monthly fee, and his budget line is approved up to \$50,000 for added expenses.

**VOTE: 4 AYES:** Ken Smith, Arthur Trovei, David Dean, Gary Spears

**MOTION CARRIED**

**Amended Motion to Pay Registrar of Vital Statistics**

Amended motion by Arthur Trovei, 2<sup>nd</sup> by Ken Smith to pay the Registrar of Vital Statistics the increase of \$2,500 per year, or \$48.08 per week pursuant to the 2015 Budget.

**VOTE: 4 AYES:** Ken Smith, Arthur Trovei, David Dean, Gary Spears

**MOTION CARRIED**

**Amended Motion to Pay Records Management Officer**

Amended motion by Arthur Trovei, 2<sup>nd</sup> by Ken Smith to pay the Records Management Officer the increase of \$2,500 per year, or \$48.08 per week pursuant to the 2015 Budget.

**VOTE: 4 AYES:** Ken Smith, Arthur Trovei, David Dean, Gary Spears

**MOTION CARRIED**

New Business

**Motion to Adopt Resolution No. 1 of 2015 – Official Undertaking**

Motion by Ken Smith, 2<sup>nd</sup> by David Dean to adopt Resolution No. 1 of 2015 of the Official Undertaking as presented.

Discussion: Supervisor Spears questioned the Attorney on changing the wording to his being appointed and Mr. Plotsky agreed to change the wording accordingly.

**VOTE: 4 AYES (Roll Call):** Ken Smith, Arthur Trovei, David Dean, Gary Spears

**MOTION CARRIED**

**Motion to Resolution No. 2 of 2015 - Highway Department Road and Expenditure Agreement**

Motion by Ken Smith, 2<sup>nd</sup> by Arthur Trovei to approve the Highway Department Schedule of Road Fixtures and Expenditure Agreement for 2015.

**VOTE: 4 AYES (Roll Call):** Ken Smith, Arthur Trovei, David Dean, Gary Spears

**MOTION CARRIED**

Ed Hughson, Highway Superintendent presented the proposed gas system. Discussion followed. They received three bids, one being from a Deerpark resident. The unit would be installed between the existing fuel pumps on the premises and be used to monitor fuel usage between the town employees, highway department and police department. The information would be sent to the Highway Department computer and those getting fuel would use a key system identifying the user and vehicle. The lowest bid was for \$13,100.00. Supervisor Spears asked if the board preferred waiting until the next board meeting to decide. Councilman Trovei asked about the warranty on the lowest bid. Supervisor Spears said they've been looking into this for quite a while and have budgeted for it, but thought Mr. Hughson should call and verify they will get the one year warranty.

**Motion to Accept the Low Bidder and Sign Contract (Petro Mechanics, Inc.) Contingent on Warranty Provided**

Motion by Gary Spears, 2<sup>nd</sup> by David Dean to accept the low bidder and sign contract (Petro Mechanics, Inc.), contingent on the guarantee of a one year warranty on parts and labor is provided.

**VOTE: 4 AYES:** Ken Smith, Arthur Trovei, David Dean, Gary Spears

**MOTION CARRIED**

**TOWN OF DEERPARK  
TOWN BOARD MEETING  
ANNUAL RE-ORGANIZATION MEETING  
MONDAY, JANUARY 5, 2015**

**Motion to Confirm Email Votes From Close Out Meeting - December 31, 2014**

Motion by Ken Smith, 2<sup>nd</sup> by Arthur Trovei to confirm the email votes from the close out meeting (December 31, 2014) accepting Gary Spears letter of resignation as councilman and Deputy Supervisor; appointing Gary Spears as Supervisor, Budget Officer and Police Commissioner; appointing David Dean as Deputy Supervisor and third signor of checks.

Discussion: Attorney Glen Plotsky said it was modified at the December 31, 2014 meeting to delay appointing Gary Spears as Budget Officer and Police Commissioner. Supervisor Spears said they handled the Budget Officer earlier in the meeting.

**VOTE: 4 AYES (Roll Call):** Ken Smith, Arthur Trovei, David Dean, Gary Spears

**MOTION CARRIED**

**Motion to Sign Contract with Humane Society of Walden**

Motion by Gary Spears, 2<sup>nd</sup> by Ken Smith to sign the contract with the Humane Society of Walden with the annual donation of \$500.00 a year on top of the fee per dog.

**VOTE: 4 AYES:** Ken Smith, Arthur Trovei, David Dean, Gary Spears

**MOTION CARRIED**

Appropriations, Budget and Payment of Bills

**Motion to Pay Bills**

Motion by Ken Smith, 2<sup>nd</sup> by Arthur Trovei to pay bills that have been signed by three council members and may be viewed in the Town Clerk's Office:

General Fund Abstract #24 of 2014 in the amount of \$90,240.75

Highway Fund Abstract #24 of 2014 in the amount of \$46,684.08

**VOTE: 4 AYES:** Ken Smith, Arthur Trovei, David Dean, Gary Spears

**MOTION CARRIED**

**Motion to Accept December 2014 Budget Officer's Report**

Motion by David Dean, 2<sup>nd</sup> by Arthur Trovei to accept the December 2014 Budget Officer's Report

**VOTE: 4 AYES:** Ken Smith, Arthur Trovei, David Dean, Gary Spears

**MOTION CARRIED**

Florence T. Santini, Town Clerk announced the 2014 New York State Association of Towns Training scheduled on February 15-17, 2014 at the Hilton New York in the city. This is a training session for town officials. The training events begin on Sunday (the agenda was read and is on file in the Town Clerk's Office).

Ed Hughson, Highway Superintendent asked for approval to advertise his request to accept bids for a bucket truck in proper channels. The Town Clerk will advertise in appropriate

**Motion to Advertise for Bids for Bucket Truck for the Highway Department**

Motion by Ken Smith, 2<sup>nd</sup> by Arthur Trovei to Advertise for Bids for a Bucket Truck for the Highway Department through the proper channels.

**VOTE: 4 AYES:** Ken Smith, Arthur Trovei, David Dean, Gary Spears

**MOTION CARRIED**

Closing Board Comments

Councilman Trovei wished Gary and his team well and has appreciated him all these years. He knows he'll do a good job for them. He said to Dave that he was looking forward to saving money for the town and wished everyone a happy new year.

Councilman Dean said he was very, very happy to see Councilman Smith there. He wished him the best of health. He congratulated the new Supervisor and is 100% confident of his abilities. He congratulated former Supervisor Brabenec who is now an Assemblyman. He hopes he will do some good things for everyone .

Councilman Smith congratulated both Gary and Dave and thanked them for their emails.

**TOWN OF DEERPARK  
TOWN BOARD MEETING  
ANNUAL RE-ORGANIZATION MEETING  
MONDAY, JANUARY 5, 2015**

Supervisor Spears said he was very glad to see Ken Smith there and that he was doing better. He said it has been a pleasure serving with them as a councilman and is excited to accept this new role as supervisor, especially with these guys to work with. He hopes to move the town forward and make it economically feasible for the residents and thanked everyone for their support and work. He thanked Councilman Dean for accepting the Deputy Supervisor position and looked forward to working with him. He also congratulated Karl and was looking forward to going to his swearing in the next day with Danielle Glynn and District Attorney David Hoovler. As he begins 2015, he thanked Town Attorney Glen Plotsky for his years of good service to the town and also to Fusco Engineering, Al Fusco and Bob Emerson for their fine work. He thought they had a great staff in all the departments and he thinks they will be able to keep it running well. He thanked everyone for their support.

**Motion to Enter Executive Session for the Purpose of Discussing Potential Litigation at 9:15 p.m.**

Motion by Gary Spears, 2<sup>nd</sup> by Ken Smith to enter Executive Session for the purpose of discussing potential litigation and invite in Town Attorney Glen Plotsky, at 9:15 p.m.

**VOTE: 4 AYES:** Ken Smith, Arthur Trovei, David Dean, Gary Spears

**MOTION CARRIED**

**Motion to Re-Enter Regular Session at 10:48 p.m.**

Motion by Arthur Trovei, 2<sup>nd</sup> by David Dean to re-enter Regular Session at 10:48 p.m.

**VOTE: 4 AYES:** Ken Smith, Arthur Trovei, David Dean, Gary Spears

**MOTION CARRIED**

**Motion to Adjourn at 10:49 p.m.**

Motion by Ken Smith, 2<sup>nd</sup> by David Dean to adjourn at 10:49 p.m.

**VOTE: 4 AYES:** Ken Smith, Arthur Trovei, David Dean, Gary Spears

**MOTION CARRIED**

Respectfully submitted by,

Florence T. Santini  
Town Clerk