

Request for Proposals

Town of Deerpark

Construction for Pole Building

The Town of Deerpark, Huguenot, New York 12746 is seeking qualified contractors to design and build a pole barn on a site located at 410 US Route 209, Huguenot, New York 12746 which is owned by the Town of Deerpark.

All Bid Packets must be picked up or requested from the Town Clerk's Office.

845-856-2210 ext. 2, fsantini@townofdeerparkny.gov

Sealed bids for the Pole Building must be received no later than Friday, March 31, 2023, at 2:00 PM. The bids will be opened and read aloud on Monday, April 3, 2023 at 2:00 PM

Proposals submitted via facsimile (FAX) machine, telephone, and/or other electronic means, including, but not limited to e-mail, will NOT be accepted. One official, signed, proposal should be submitted in accordance with all the requirements of this Request for Proposal.

Please Note:

The sealed bid must indicate on the outer envelope "Bid for Pole Barn Construction".

If you have any questions regarding this RFP, please do not hesitate to contact Supervisor Gary Spears at 845-856-2210 (Ext 1). All bids should be mailed, or hand delivered to Town of Deerpark Town Clerk's Office, 420 Route 209, Huguenot, New York 12746.

Scope of Work

The proposed pole building should be designed by the contractor to be located on a level site, which will be prepared by the Town Public Works staff, as an 80'W x 80'L x 16'H Pole Building.

The Building must contain the following.

Building

- Dimensions: 80'W x 80'L x 16'H
- 3 Ply 2x8 Glu-laminated, Poles 8' on Center
- Siding: 28 Gauge Frontier Panel 50 year warranty (Color to be decided by the Town)
- Roofing: 27 Gauge Frontier Panel 50 year warranty (Color to be decided by the Town)
- 80' Standard Trusses, 4' on center, 4/12 pitch, snow load by code and design
- Roof: Double Bubble Vapor Barrier

Opening

- (8) 14' x14' Commercial Micro Grooved insulated doors, 15" track, Placement: eave
- (1) Entry Door Inswing 6-panel RH Fiberglass Insulated Primed

Overhangs

- Eaves Overhang: OH 1', GABLES Overhangs: OH 1'

Miscellaneous

- 80' Universal Ridge Vent
- 2 x 6 Skirtboards .60 Treated with Barrier Tape

Additional

- Trusses must be designed to accommodate snow load required in New York State.
- Prevailing wages must be included in all of the construction of the building.
- Perma Columns Included.
- Engineered Sealed Blueprints.

The Contractor should, in their review of the "Scope of Work", add or delete any equipment or hardware they believe is necessary or unnecessary to complete the intended construction. Any additions or deletions proposed by the Contractor are to be individually listed as an addendum to this RFP and must include a brief explanation why the item is or is not required. The costs of proposed additions or deletions should be reflected individually in the Lump Sum Bid Price. The Town of Deerpark Town Board, at their discretion, may or may not accept the proposed changes but will provide adequate time for the Contractor to explain why the changes are necessary to complete the intended project.

Warranty:

- (1) one-year warranty on all equipment, parts, installation and labor

Initial _____

Contract General Requirements

1. Mobilization. Contractor shall mobilize construction forces necessary to perform the identified activities within 30 days after approval of the Work Plan and related submittals. Weather issues will be considered by the Town of Deerpark.

2. Work Plan Requirements. As part of the Work Plan and construction activities, Contractor shall identify and comply with all applicable federal, state, and local statutes.

3. Contractor will also comply with applicable specifications and subject to terms and conditions of the contract. The development of the Work Plan and the construction activities shall include, but are not limited to, the following:

A. Timeline for start and completion of project.

4. Site access will be Monday - Saturday.

5. Selected contractor will be required to assume full responsibility for all specified services And may subcontract only with the express written approval of the Town of Deerpark.

6. The Town of Deerpark reserves the right to negotiate the final terms of all contracts with successful bidders. Items that may be negotiated include, but are not limited to, type and scope of services, costs and prices, delivery, installation and warranty.

7. Likewise, the Town of Deerpark reserves the right to accept any Proposal as submitted for contract award, without substantive negotiation of offered terms, services, or prices. Therefore, bidders are advised to propose their most favorable terms initially.

8. If a contract is awarded, the successful bidder, including any and all sub-contractors, will be required to indemnify and hold the Town of Deerpark harmless from and against all liability and expenses, including attorney's fees, howsoever arising or incurred, alleging damage to property

or injury to, or death of, any person, arising out of or attributable to the bidder's performance of the contract awarded.

9. Any property or work to be provided by the Bidder under this contract will remain at the Bidder's risk until written acceptance by the Town of Deerpark; and the Bidder will replace, at bidder's expense, all property or work damaged or destroyed by any cause whatsoever.

10. Delivery and Warranty. Contractor shall complete all inspection and commissioning prior to final inspection. The warranty shall be issued in accordance with industry practice. Extended warranties offered by Contractor and its subcontractors or suppliers may be accepted at the Town's discretion. The Town of Deerpark Building Inspector will provide final inspection.

11. Provide Certification of Liability and Workers' Compensation Insurance with the bid Documentation. Contractors and any and all sub-contractors must be insured up to \$1,000,000 for both general liability and workers' compensation. The Town of Deerpark, Town Board Members, its employees and agents shall be named as an additional Insured on all insurance policies. The Town shall be furnished with satisfactory evidence that the forgoing insurance is in effect within 10 days after written notice of award is given to the bidder. The Town shall be notified 15 days prior to the cancellation or material change of any coverage.

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Conditions Special

1. Tools

- a. All necessary tools will be furnished by the contractor at no cost to the Town of Deerpark.

2. Safety

- a. All work is to be performed in compliance with Occupational Safety and Health Administration (OSHA). Contractor, and any and all sub-contractors, must furnish crew with all necessary safety equipment at no cost to the Town of Deerpark. Such equipment includes, but is not limited to: hard hats, safety shoes, goggles, vests, etc.

3. Property Protection

- a. The Contractor, and any and all sub-contractors, is responsible to protect all existing and newly installed work, materials, equipment, improvements, utilities, structures, and vegetation at all times during the course of this Contract. Any property or incidental damage to public or private property during the course of this contract shall be repaired or replaced at the contractor's expense to the satisfaction of the Town Supervisor, or his designated representative.

Initial _____

Proposals

1. Proposals shall include:

- a. Coversheet with contractor's name, address, phone, fax, email and contact information.
- b. References: A list of three (3) municipal or corporate references including Name, address, phone number, fax number and email address, if available.
- c. Bid price: Lump sum bid must include all materials and services required to fulfill the Scope of Work. Partial or incomplete bids will not be accepted.
- d. Proof of Insurance as required in this request for proposal.
- e. Addendum reflecting additions or deletions if necessary.

2. The Town of Deerpark is exempt from sales tax and no such tax will be included in the bid price. A tax-exempt certificate will be provided upon request.

3. In submitting a Proposal, the bidder certifies as to its legally-constituted organization and that in connection with this Proposal:

- a. The prices in the Proposal have been arrived at independently without consultation, communication, or agreement for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor; and
- b. Unless otherwise required by law, the prices which have been quoted in the Proposal have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to award, directly or indirectly, to any other bidder or to any competitor; and
- c. No attempt has been made by the bidder to induce any other person or firm to submit or not to submit a Proposal for the purpose of restricting competition.

4. Proposals will be exempt from disclosure until the evaluation and selection process has been completed. If a Proposal contains any information that the bidder considers proprietary and does not want disclosed to the public or used for any purpose other than evaluation of the offer, all such information must be indicated by marking the top margin of each page considered proprietary with "**PROPRIETARY**".

Initial _____

Questions

Questions

All questions pertaining to the format of this RFP shall be directed to:

Supervisors Office

Town of Deerpark

420 US Route 209

Huguenot, New York 12746

All questions must be submitted in writing via email, letter or facsimile. A written response, including the question, will be faxed or emailed to all potential vendors.

Evaluation of Proposals

Review and Approval Process

All proposals received by the closing deadline of October 3, 2022, at 2:00 PM, will be reviewed by the Town of Deerpark Town Board. The Deerpark Town Board will further evaluate, and award the contract or reject the proposals entirely in a subsequent Town Meeting.

Rejections

The Town of Deerpark Town Board reserves the right to waive any informality and reject any or all bids, and to accept any or all proposals which in their judgment are in the best interest of the Town, or to re-advertise for new bids. Procurement decisions made by the Town of Deerpark that a bid is MOST FAVORABLE are NOT DISPUTABLE.

Initial _____

Municipal/Corporate References

1.

2.

3.

Initial _____

Contractors Additions or Deletions with Explanations

- Attach drawings of the front and side views of the proposed Pole Building at this site along with any additions, deletions and explanations.

Initial _____

Final Lump Sum Bid Price

Contractor Company _____

Contact Person _____

Print

Contact Person _____

Signature

Address _____

Phone Number _____

Fax Number _____

Email _____

Final Lump Sum Bid Price _____